

**SOUTHERN ALLEGHENIES
PLANNING AND DEVELOPMENT COMMISSION**

**COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)
COMMITTEE**

April 6, 2021

10:00 AM

Zoom

Virtual Meeting

ACTION SUMMARY

The following are the major actions taken by the Comprehensive Economic Development Strategy (CEDs) Committee at its regular meeting held on April 6, 2021, on Zoom.

No actions were taken at this meeting.

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MEETING MINUTES

I. Welcome

The following members were present at the meeting:

- Matt Price, Huntingdon County CVB
- Diana McClure, Keller Engineers
- Mike Kane, Community Foundation for the Alleghenies
- Lindsay Pyle, Somerset County
- Beth Futrick, Cherry Hill Farm
- Chris Boryan, Fulton County Medical Center
- Marty Malone, Joseph P. Lehman, Inc.
- Kellie Goodman Shaffer, Bedford County Chamber of Commerce
- Larry Myers, Schneider Electric

Others in attendance included:

- Brandon Carson, SAP&DC
- Dustin Bishop, SAP&DC
- Janice Streightiff, SAP&DC

Each participant received a meeting packet that included:

- Eight Proposals received in response to the Disaster Recovery Plan RFP
 - Atlas Community Studios
 - Better City
 - Camoin 310
 - Fourth Economy
 - ISRC
 - Points Consulting
 - RealDesign
 - Thomas P. Miller Assoc.
- Evaluation Sheets

II. Welcome and Proposal Discussion

Brandon Carson welcomed the committee and stated that he was pleased to see eight proposals submitted. He reviewed the process noting that everyone will evaluate each proposal and turn in their evaluation sheets to Dustin. Staff will tabulate the scores and share the results with the committee. At that time, the committee can discuss the scoring and determine if one candidate stands out or if the committee would like to interview the top candidates. The SAP&DC Board of Directors will give final approval on the consultant selected at the May 26, 2021, meeting.

He turned the meeting over to Dustin who opened the discussion. He noted that all eight proposals met the requirements of the RFP. After a brief discussion, the committee decided they would like more time to review the proposals and submit their evaluation sheets. It was agreed the evaluation sheets would be submitted to Dustin by close of business on Monday April 12th. Scores will then be tabulated, and Brandon and Dustin will notify the committee via email for a quick discussion on how the candidates ranked. The committee will then select a short list of candidates and Dustin will schedule interviews. Following the interviews, the committee will score the candidates again and select a candidate for approval.

III. Adjournment

The meeting adjourned at 10:40 AM.

<p><u>NOTE:</u> The next meeting of the CEDS Committee will be at a date, time, and location to be determined.</p>

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ACTION ITEMS

Action Items	By Whom	Due Date
Turn in Evaluation Sheets	Committee Members	April 12, 2021