

**SOUTHERN ALLEGHENIES
PLANNING AND DEVELOPMENT COMMISSION
PROJECT PROFILE FORM**

PROPOSED PROJECT TITLE

APPLICANT NAME

Please provide a copy of the completed profile form by email in MS Word format to SAP&DC

SUMMARY DATA

APPLICANT INFORMATION	
Applicant Name:	
Federal Employer ID Number (FEIN):	
Dunn & Bradstreet Number (DUNS)	
Street Address:	
City, State, Zip Code	
Contact Name/Title:	
Phone:	
Fax:	
E-mail:	
Applicant type (gov./city/state/twp./ regional org./ independent school district):	
US Congressional District of Applicant:	
Delinquent on Federal Debt? Y/N:	

PROJECT INFORMATION	
Project Title:	
Project Location: (Township, Municipality, and County)	
County/State Location:	
U.S. Congressional District of Project:	
PA Senatorial District of Project:	

FUNDING INFORMATION		
<i>Describe local and state matching funds (50%) to the project in the form of grants and loans applied for and/or committed. Describe other federal funds applied for and/or committed. Describe private matching funds in the project. Complete summary table below.</i>		
AGENCY/SOURCES	AMOUNT REQUESTED	APPROVAL STATUS
TOTAL COST:		

PROJECT BUDGET INFORMATION

Complete the left side of the budget table for a construction project (infrastructure, such as roads, water lines, sewer lines, and buildings). Complete the right side of the budget table for a non-construction project (such as feasibility studies, assessments, marketing plans, technology projects, and curriculum development). If any feasibility studies, traffic study, environmental and archaeological assessments, preliminary engineering, and/or final design are completed for the project, submit a copy of all available studies/plans/drawings/plots, approvals, and maps.

PROJECT BUDGET			
*CONSTRUCTION		*NON-CONSTRUCTION	
LINE ITEM	COST	LINE ITEM	COST
1. Administration		1. Personnel	
2. Legal Expenses		2. Fringe Benefits	
3. Land/Structures/Rights -of-Way/Appraisals		3. Travel	
4. Relocation Expenses		4. Equipment	
5. Architectural/Engineering Fees		5. Supplies	
6. **Project Inspection Fees		6. Contractual	
7. Site Work		7. Other	
8. Demolition and Removal		8. Total Direct Charges	
9. *Construction		9. Total Indirect Charges	
10. Equipment		10.	
11. **Contingencies		11.	
12. Other		12.	
13.		13.	
14.		14.	
TOTAL COST:		TOTAL COST:	

Notes:

**Attach to the profile a Consultant/Engineer Cost Estimate on the Consultant/Engineering Firm's letterhead. The estimate must show all line items as appropriate. For ARC Access Road projects, the cost estimate must be based on design criteria using 12-foot lanes, 4-foot shoulders, 2.5-foot ditches, WB 50 as a design vehicle, and a 20-year design period. Include a statement to these design criteria on the access road cost estimate.*

***Must include Inspection and Contingency Costs for ARC and EDA construction projects.*

BACKGROUND INFORMATION

APPLICANT DESCRIPTION AND CAPABILITIES

Briefly describe the applicant organization, history, experience (include type & number of projects, total grant funds administered, total project costs, total jobs created), and capacity to administer/ implement the project.

Insert/Type here.

GEOGRAPHIC AREA

Identify and describe the geographic area (township, municipality, county, or region) served by the project to include a location map.

Insert/Type here.

PROJECT INFORMATION

PROJECT DESCRIPTION

Provide a detailed description of the major project activities (who, what, how, where, when). Include a milestone table with estimated dates for project commencement, major phases/components, and completion.

Insert/Type here.

GOALS AND OBJECTIVES

Describe the applicant's goals and objectives of the project.

Insert/Type here.

PURPOSE AND RATIONALE FOR THE PROJECT

Describe the principle purpose and rationale or need for the project and the problems or issues that the project will address. Describe how the project supports a defined market, and include any supporting studies, events, trends, clusters, and past investments. Describe how the project capitalizes on events, location, clusters, trends, timing, or other factors that makes this a sound investment. Describe how the project looks beyond the immediate horizon, anticipates economic change, and diversifies the local economy.

Insert/Type here.

RELATIONSHIP TO OTHER LOCAL/REGIONAL ACTIVITIES AND PLANS

Describe how the project meets the priorities of township, borough, county comprehensive, and regional plans to include land use, transportation, and economic or community development plans. Attach municipal verifications that the project conforms to local and county land use plans. Describe efforts to coordinate the project with other area economic development activities. List and describe support by elected officials and organizations. Describe any public/private partnerships.

Insert/Type here.

RESULTS

CURRENT AND FUTURE ECONOMIC VALUE

Describe how the project results in an environment where higher paying, lucrative jobs are created. Describe how this project creates wealth and minimizes poverty. Describe how the project maximizes return on taxpayer investment. Identify the number of employers or households to be served, the number of existing employees, projected number of jobs to be created, and the amount of funds/investment committed by the private sector.

Insert/Type here.

PROJECT SUSTAINABILITY AND CAPACITY

Name the organization or agency that will maintain and take charge of improvements after project completion. Also describe the plan to ensure the long-term financial and operational sustainability of the project.

Insert/Type here.

BENEFITS AND PERFORMANCE MEASURES

State the outputs and outcomes that will result from the project.

*Outputs Examples: Number of workers trained, Number of linear feet of water/sewer line,
Number of businesses served, Number of program participants*

*Outcomes Examples: Number of workers that obtained/retained employment, Number of jobs
created/retained, Number of citizens with improved services. For Energy related projects include
saving in fuel costs/quantities, electric costs/quantities, and reduction in carbon emissions.*

OUTPUTS:

Insert/Type here

OUTCOMES:

Insert/Type here.