

**SOUTHERN ALLEGHENIES PLANNING & DEVELOPMENT COMMISSION  
BOARD OF DIRECTORS MEETING  
10:00 A.M., WEDNESDAY, JANUARY 15, 2025  
HUNTINGDON COUNTRY CLUB**

**Call to Order.....Hon. Scott Walls**

**Public Comment Period.....Hon. Scott Walls**

**1. Election of Officers**

Article V, Section 5.1 of the Commission’s Bylaws provides for the election of officers. These are President, Vice-President, Treasurer and Secretary. The offices of President and Vice-President must be filled by county commissioners. Officers may be elected to consecutive terms. Of the current officers, Commissioner Walls, President, is completing his second year as President; Commissioner Hunt, Vice-President, is completing his second year as Vice-President; Mr. Donald Rhodes has served as Treasurer for one year; and finally, Commissioner Bunch, Secretary, is completing his second year as Secretary.

On the pages indicated is a list of the Board of Directors for 2025. Also provided are the names of officers from 1981 to the present.

- 2025 Board of Directors
- SAP&DC Officers/1981 to present

**2. Executive, Finance, Personnel Committees Appointments/2025**

Listed are the County Commissioner Board members that have been designated to serve on the Commission’s three Standing Committees: Executive, Finance and Personnel. County Commissioner members are designated by their respective Boards of Commissioners. The Commission’s Bylaws do require approval by majority consent of the Board for At-Large Standing Committee members, and At-Large Board members’ preferences for Standing Committee assignments are listed.

**Recommendation:      Approval of members of Standing Committees, as presented.**

**3. Designation of SAP&DC Advisory Committees/2025**

- **Appointment of SAP&DC Advisory Committee Members 2025**

Section 6.6 of the Commission’s Bylaws provides that all Advisory Committees be designated in January of each year. Also, members of advisory committees are appointed or reappointed annually, as appropriate.

- Advisory Committee designations
- Members to be appointed/reappointed

**Recommendation:      Approval as presented.**

**4. Minutes**

- **December 4, 2024 Finance Committee Meeting**
- **December 4, 2024 Board of Directors Meeting**

**Recommendation:      Approval as presented.**

## 5. Finance Report

- Accounts Payable  
Represents bills paid for November/December 2024
- Bank Accounts Summaries  
Summary of available Commission funds

**Recommendation:**      **Approval as presented.**

## 6. Presentation by Mr. Brad Esposito on the Future Plans for the East Broad Top Railroad

Mr. Brad Esposito, East Broad Top Railroad General Manager, will discuss the efforts to restore the railroad, future plans, and the economic impact that it is having on Huntingdon County and the region.

**Informational:**              **No Action Needed.**

## 7. Business Development Program Update

Review of performance measures and metrics.

**Informational:**              **No Action Needed.**

## 8. Business Financing Loans

The following loan applications have been approved by the Commission's Loan Review Committee and are now submitted for review and action by the Board of Directors:

- Loan Submissions
  - Country Side Processing, LLC  
Robert & Joann Fisher  
Real Estate Acquisition/Equipment/Renovation  
\$105,000
  
  - CVD Enterprises, LLC  
C.A. & Valerie Detwiler  
Real Estate Acquisition – farm property  
\$200,000
  
  - Stone Creek Poultry, LLC  
Brandon & Emily Frankhouser  
Construction of Poultry Egg Barns  
\$400,000

**Recommendation:**      **Approval as presented**

## 9. Executive Order 12372 Projects

SAP&DC is designated by the Federal Office of Management and Budget (under E.O. 12372) to review requests for Federal financial assistance within its six-county service area for concurrence with relevant regional planning documents. The projects requesting federal financial assistance were presented and reviewed and noted as consistent with the Commission's Comprehensive Economic Development Strategy.

SAP&DC staff have reviewed proposed projects as listed.

**Recommendation: Approval as presented.**

#### **10. Other Business & Informational Items**

- Effective January 1, 2025, Mrs. Trudy Mitchell changed to part time employment status; her title changed from Director of Finance to Business Lending Program Manager. Ms. Tina Taylor, former Business Lending Program Manager, will be the new Director of Finance effective January 1, 2025.

**Recommendation: Approval as presented.**

- Next meeting of the SAP&DC Board of Directors: March 19, 2025 at 10:00 A.M.

#### **Appendices**

**2025 SAP&DC Board of Directors Meeting Schedule**

**SAP&DC By-Laws**

**Annual Affirmation of Compliance and Disclosure Form Completion**

#### **Adjournment**