

**SOUTHERN ALLEGHENIES PLANNING & DEVELOPMENT COMMISSION  
BOARD OF DIRECTORS MEETING  
10:00 A.M., WEDNESDAY, MAY 28, 2025  
COMMISSION OFFICE**

**Call to Order.....Hon. Scott Hunt**

**Public Comment Period.....Hon. Scott Hunt**

**1. Minutes**

- **March 19, 2025 Board of Directors Meeting**
- **April 21, 2025 Personnel Committee Meeting**

**Recommendation:      Approval as presented**

**2. SAP&DC FY 2025-2026 Operational Budget**

Presentation of SAP&DC's Fiscal Year 2025-2026 Operational Budget.

**Recommendation:      Approval as presented**

**3. Finance Report**

- Accounts Payable  
Represents bills paid for March/April 2025
- Bank Accounts Summaries  
Summary of available Commission funds

**Recommendation:      Approval as presented**

**4. SAP&DC Accounting Policy Updates**

Review updates made to SAP&DC's Accounting Policies.

**Recommendation:      Approval as presented**

**5. EARN Program**

Update on EARN program status and draft budget for PY 2025-2026

**Informational:              No Action Needed**

**6. EARN Program New Position**

Review the proposed EARN Program Monitor position.

**Recommendation:      Approval as presented**

## 7. Summary of USDA Intermediary Relending Program (IRP) Loan Application

Review of the IRP loan application and program.

**Recommendation:**      **Approval as presented**

## 8. Business Financing Loans

The following loan applications have been approved by the Commission's Loan Review Committee and are now submitted for review and action by the Board of Directors:

### ➤ Loan Submissions

Daniel N. & Amanda F. Nolt  
Brumbaugh Mountain Welding, LLC  
Construction 50' x 144' x 20' Operating Facility  
\$200,000

Hall Family Farm, LLC  
Keyan M. Hall & Kody L. Hall  
Construction of Poultry Barn – Granite Ridge  
\$200,000

Kauffman Metals, LLC  
Joseph & Abbie Kauffman  
Renovation to Existing Building – Addition 14,400 sq. ft.  
\$200,000

Matthew & Leanna Weaver  
Acquisition of Farm Real Estate  
\$400,000

**Recommendation:**      **Approval as presented**

## 9. Comprehensive Economic Development Strategy (CEDS) Resolution

*Advancing the Alleghenies, the Southern Alleghenies Region Comprehensive Economic Development Strategy (CEDS), 2025-2029* was prepared by staff and the CEDS Committee. The drafting and public outreach took well over one year, beginning in November 2023. It was adopted by vote of the Board of Directors on December 4, 2024.

With this resolution, the Board will be asked to approve the steps that have been taken so far this year to update and implement this planning effort. The Economic Development Administration requires that this resolution be submitted annually.

**Recommendation:**      **Approval as presented**

## **10. Southern Alleghenies Greenways and Open Space Network Action Plan**

Mr. Slusser will update the Board on progress towards submitting an application to the Greenways, Trails, and Recreation Program (GTRP) of the Commonwealth Financing Authority (CFA) and DCED to fund a new regional greenways and open space network plan. Then, Mr. Slusser will seek the Board's approval to submit the application and to authorize SAP&DC's Executive Director to sign the *Grant Cooperation Agreement and Resolution* on behalf of SAP&DC. A copy of the agreement and resolution is included in the meeting packet.

**Recommendation:**      **Approval as presented**

## **11. Executive Order 12372 Projects**

SAP&DC is designated by the Federal Office of Management and Budget (under E.O. 12372) to review requests for Federal financial assistance within its six-county service area for concurrence with relevant regional planning documents. The projects requesting federal financial assistance were presented and reviewed and noted as consistent with the Commission's Comprehensive Economic Development Strategy.

SAP&DC staff have reviewed the proposed projects as listed.

**Recommendation:**      **Approval as presented**

## **12. Other Business & Informational Items**

- Next meeting of the SAP&DC Board of Directors: July 16, 2025 at 10:00 A.M.

**Adjournment**