

**SOUTHERN ALLEGHENIES PLANNING & DEVELOPMENT COMMISSION  
BOARD OF DIRECTORS MEETING  
10:00 A.M., WEDNESDAY, JULY 16, 2025  
COMMISSION OFFICE**

**Call to Order.....Hon. Scott Hunt**

**Public Comment Period.....Hon. Scott Hunt**

**1. Minutes**

- **May 28, 2025 Board of Directors Meeting**
- **May 28, 2025 Finance Committee Meeting**

**Recommendation:      Approval as presented**

**2. Finance Report**

- Accounts Payable  
Represents bills paid for May/June 2025
- Bank Accounts Summaries  
Summary of available Commission funds

**Recommendation:      Approval as presented**

**3. Southern Alleghenies Workforce Development Board (SAWDB)**

Update on workforce development.

**Informational:      No Action Needed**

**4. EARN Program**

Update on the EARN Program.

**Informational:      No Action Needed**

**5. Business Development Program Update**

Review of PREP performance/metrics update in addition to the status of current programs.

**Informational:      No Action Needed**

## 6. Business Financing Loans

The following loan applications have been approved by the Commission's Loan Review Committee and are now submitted for review and action by the Board of Directors:

- Loan Submissions  
Ashley & Justin Kaufman  
Farm Real Estate Acquisition  
\$182,500  
  
Dutch Corner Catering, LLC  
Jeremy & Holly Broadwater  
Equipment  
\$30,000

**Recommendation:**      **Approval as presented**

## 7. Loan Restructuring Requests Submitted to PIDA

The following are requests for PIDA loan restructuring:

Kunsman Beef Farm, LLC  
Matthew P. Kunsman and Michael P. Kunsman  
Increase loan amount from \$1,275,000 to \$1,400,000

Jeremy J. and Kaitlin P. Imler  
Reliance Bank to have sole 1<sup>st</sup> mortgage on the subject property in the amount of \$2,000,000.  
Balance of existing PIDA loan is \$270,994.

**Recommendation:**      **Approval as presented**

## 8. Planning & Community Development Update

Update on activity in the Planning and Community Development Division, focusing on FY 2025 ARC applications and awards.

**Informational:**      **No Action Needed**

## 9. Executive Order 12372 Projects

SAP&DC is designated by the Federal Office of Management and Budget (under E.O. 12372) to review requests for Federal financial assistance within its six-county service area for concurrence with relevant regional planning documents. The projects requesting federal financial assistance were presented and reviewed and noted as consistent with the Commission's Comprehensive Economic Development Strategy.

SAP&DC staff have reviewed the proposed projects as listed.

**Recommendation:**      **Approval as presented**

## **10. Emergency Life Saving through Multi-modal Mobility Project Presentation**

Mr. John Eberhardt from ATA Aviation will present information on the Emergency Life Saving through Multi-modal Mobility (ELSa-M3) project.

**Informational:**                      **No Action Needed**

## **11. Other Business & Informational Items**

- Next meeting of the SAP&DC Board of Directors: September 17, 2025 at 10:00 A.M.

**Adjournment**