

**SOUTHERN ALLEGHENIES
WORKFORCE DEVELOPMENT BOARD (SAWDB)
MEETING
August 12, 2025
9:00 AM
Hampton Inn, Altoona and Virtual via Zoom**

AGENDA

<u>TOPIC</u>	<u>NAME</u>
Welcome, Introductions and Call to Order	Brock Kull, SAWDB Co- Chair
Approval of Minutes from May 13, 2025 *	Brock Kull, SAWDB Co - Chair
Executive Committee Actions*	
<ul style="list-style-type: none">• June 10, 2025• July 8, 2025• Staff Report	
Director's Report	Jennifer Sklodowski, SAWDB Director
<ul style="list-style-type: none">• Red/Green Report• PY'25 Budget*• Request to transfer \$300,000 from Dislocated Worker to Adult *• Request to move \$40,000 from OJT Youth to Youth Subrecipient Service Delivery*• Board Bylaw Adjustment*	
PA IP Grant Presentation	Monica Liebal MHRM, BSN, RN
Young Adult Council Meeting Actions	Sharon Clapper, Council Chair
JHA Graduation Presentation	Heather Saly, PACL Site Admin.
One-Stop Operator Update	Bradley Burger, OSO Lead Representative
Other Business	Brock Kull , SAWADB Co- Chair
Public Comment	
Adjournment*	<i>*Requires Formal Action</i>

**SOUTHERN ALLEGHENIES
WORKFORCE DEVELOPMENT BOARD
Quarterly Meeting
May 13, 2025
Held via Zoom Meeting Platform**

MEETING MINUTES

Members in Attendance

Bob Kutz	BBCLC
Brock Kull	Manpower
Cory Sisto	IFC
Craig Schield	OVR
David Grimaldi	JARI
Jesper Nielsen	Croyle-Nielsen T.A.
Joshua Miller	Somerset Trust Company
Julia Brulia	Gateway Travel Plaza
Keith Baker	BWPO
Pat McCann	Lockheed Martin
Ron Aldom	Somerset County Chamber
Roslie Danchanko	Highlands Health
Sharon Clapper	Clapper's Industries
Sherri Steward	NPC
Tina Swineford	AASD
Wade Baumgartner	Regional Council of Carpenters 423

Non-Members in Attendance

Aaron Thomas	Tableland Services
Amy Kimmel	Tableland Services
Amy Horwath	Goodwill of the Southern Alleghenies
Apryl Dolgas	Rapid Response
Barb Covert	E & T
Brad Burger	Goodwill of the Southern Alleghenies
Brian Foctman	Somerset Commissioner
Debbie Ankney	Tableland Services
Gwenn Fisher	PA CareerLink® Blair/Bedford
Heather Saly	PA CareerLink® Cambria County
Irvin Kimmel	Somerset Commissioner
Judy Lutz	E & T
Sarah Helman	Goodwill of the Southern Alleghenies
Jennifer Sklodowski	SAP&DC
Steven Howsare	SAP&DC
Tim Baranik	SAP&DC
Jim Walker	SAP&DC
Jill Reigh	SAP&DC
Carrie Fisher	SAP&DC

CALL TO ORDER

Mr. Cory Sisto called the meeting of the Southern Alleghenies Workforce Development Board (SAWDB) to order at 9:00 a.m. and welcomed those in attendance.

APPROVAL OF MINUTES FROM FEBRUARY 11, 2025 MEETING

Mr. Cory Sisto asked for a motion to approve the minutes from the February 11, 2025, SAWDB meeting. There were no other questions, concerns, or discussions regarding the minutes.

The Executive Committee Actions from the March 11, 2025, and the April 8, 2025, meetings were included in the packet.

Ms. Sharon Clapper entered a motion to approve the February 11, 2025 SAWDB meeting minutes, and The Executive Committee Actions from the March 11, 2025 and the April 8, 2025. Mr. Craig Shield seconded the motion. The motion carried.

SPECIAL INTRODUCTIONS

Ms. Sharon Clapper introduced Commissioners Mr. Brian Fochtman and Mr. Irvin Kimmel and welcomed them to the meeting. Ms. Clapper also thanked the commissioners for their support, especially during Somerset AG Days where 350 8th grade students from the 11 School Districts attended.

DIRECTOR'S REPORT

Red/Green Report

Ms. Jennifer Sklodowski referred to page one of the Red/Green Report, the first page shows Title I expenditures as they are measured against the 80% expenditure requirements. DW is at 79% and Adult is at 83.4% of the budget being spent. There are two months of expenditures to come in yet. Providers did meet the 80% of the goal being spent.

Ms. Jennifer Sklodowski reviewed the second page of the Red/Green Report, shows the Title I quarterly rates as measured against the 20% and the 75% WIOA expenditure requirements. For PY'24 in the budget summary which ends June 30, 2025, there is still enough in reserve and carry-over from PY'23. This is the budget for the remainder of this fiscal year.

Additional Service Delivery Awards

Ms. Sklodowski worked with the fiscal department of the SAP&DC to ensure to have a successful PY'25. Ms. Sklodowski is asking for Additional Service Delivery Awards if \$500K, which is good for two years. This will fund Adult, DW and Youth with DW being the concern currently. With the extra funding providers would receive \$16,667 for Adult, \$116,667 for DW, and \$33,333 for Youth. There is also a request to extend providers contracts for a year. The extension will help with the expenditures being spent since it will not be spent by the end of the year.

Ms. Clapper asked if the additional award will be used to support existing programs.

Ms. Sklodowski shared that yes, and in fact this may be used to jumpstart the youth program.

Ms. Cory Sisto shared that with his understanding that this will help insulate against some of the cuts anticipated in the next budget.

Ms. Sklodowski shared that with the extended budget it will allow carry over for next year. It will give providers a cushion for 2026. She was concerned about two major things, one is not meeting that 80% expenditure and two the carry over and reserve for 2026 with taking an \$830K cut.

Mr. Jesper Nielsen asked if the operators have a plan on how to spend the money or is it just a latency?

Ms. Sklodowski said this is a wait and see because this is the first time this was presented to the operators.

Ms. Tina Swineford asked if there was a process on finding dislocated workers.

Ms. Barb Covert shared that this is good timing for the operators because the CareerLink®s in the region with the exception of Fulton County are in a position where they need to replace the towers in the career resource centers. CareerLink® as been working with Goodwill, who has taken lead to aid with the purchase of the towers at a cost efficient rate. They are able to take that cost and the software that is needed to purchase and divide that between Adult, and Dislocated worker. This funding will be helpful in getting the tools that is needed to serve these individuals. They have been ramping up the job fairs in their area. With Rite Aid closing and JLG we are seeing more dislocated workers come into the office. Staff are taking time serving these individuals in the CRC, doing workshops and providing guidance necessary to get them into on the job training. Having that extra funding and releasing it now is the right time because, unfortunately, we have been in a very strong economy, but also seeing those layoffs coming in. The good thing is some of these individuals are going to take some time to transition, but not a lot of time, but we'll be able to provide the staffing and the resources they need to make those transitions to the next job.

Ms. Sharon Clapper commented that they have been very prudent in making the decision regarding expense expenditures and have always wanted to ensure they we had it reserved in each of the three areas. She believes this transfer will definitely help with the shortfall that we're receiving, taking a look at almost a million dollars across those three areas, and helping get to the 80% and we're looking forward to hearing from the providers upon their plan for utilizing those additional funds.

Mr. Nielsen shared his concern is making sure that there is a solid plan or there will be since we're stewards of taxpayer money. One thing is meeting the 80% threshold, but we also have to make sure to spend that money in a way that helps the people that it is intended to help and not shuffling numbers around to meet arbitrary standards. Also making sure that we honor our main mission here which is to make sure that we're good stewards of taxpayer money and that is goes to the services that are needed.

Mr. Ron Aldom made a motion to approve Additional Service Delivery Awards and to Extend Contracts for a year. Ms. Sharon Clapper seconded the motion.

Method of TANF Funding

Ms. Sklodowski shared in previous years the same method has been used for TANF funding. In prior years there has been a formula used, and it considers the number of youth aged 5 to 19 living in poverty by county, as a percentage that reaches the entire youth population living in poverty to allocate these funds. Each of the providers will be getting their award lettings with their team funding. It is the same method that has been used for years.

Mr. Jesper Nielsen made a motion to approve the Method of TANF Funding. Mr. Brock Kull seconded the motion.

Rescind Approval of TABE Waiver Policy

Ms. Sklodowski presented the TABE Waiver Policy to the executive committee for approval in March or April. There was some concern that when it came out of Title II and where it was going to take us as a board. The waivers did not involve Title II which Ms. Tina Swineford brought to Ms. Sklodowski's attention. She asked the board to rescind their approval of the TABE Waiver Policy and they integrated a better explanation and a better waiver policy in the final ITA Policy which is up for approval.

Mr. Jim Walker shared that the ITA policy controls \$235K that is used for occupational skills training in the budget which is a driver of expenditures. It prepared people for employment which is the primary goal through providing a means of tuition assistance for individuals going in to training. The key things when it comes to this policy are the levels of funding that can be used in support of tuition assistance and second is adequately preparing the people that qualify for the tuition assistance to successfully complete their training. The CAP policy have been raised based upon the length of training which is important because WIOA can only fund up to two years of training. The CAP is being raised by \$1,000. The training for up to 1 year is going from \$4,500 to \$5,500, and the training for up to two years is going from \$6,000 to \$7,000. The TABE policy is an assessment that is used to measure a person's basic skills in reading and math so that they are adequately prepared to succeed in their training as well as succeeding in the workforce. The money currently spent for training is \$235K in a budget and that training is in two pieces. The first is occupational skills training, and the second is on the job training. The training year from July 1, 2024 until June 30, 2025 have trained a total, across three populations, Adult, Dislocated Worker and Youth 50 people, within the 50 people, 66% were for commercial drivers. The reason for the rescind from the original draft is because certain language in that had to do with accommodations was writing broadly that one could interpret that individuals who would have required accommodations with the TABE were simply exempt and that wasn't the intention.

Mr. Sisto wanted to update that there was a revision with what the expectations are withing the ITA standard. The intention of what they discussed previously have been drafted and approved still withing this revised policy but we're going to update refine language based on what we should have earlier.

Ms. Swineford thanked Ms. Sklodowski, The Southern Alleghenies and the Workforce Development Board because everyone is approachable and open to dialog and willing to come to compromise.

Commissioner Irvin Kimmel asked Mr. Walker what the time frame was for the 50 students that were trained.

Mr. Walker shared it was a 12-month time frame, and the number could rise since the program year doesn't end until June. The number is also down considerably.

Ms. Tina Swineford made a motion to approve Rescinding of the Approved TABE Waiver Policy.
Ms. Sharon Clapper seconded the motion.

Final ITA Policy May 2025

Ms. Sklodowski shared the final ITA policy for 2025 with the language deficits that have been corrected.

Mr. Brock Kull made a motion to approve The Final ITA Policy. Mr. Keith Baker seconded the motion.

PY25 DRAFT BUDGET

Ms. Sklodowski shared the new budget summary with the Board. This is a preliminary budget but she doesn't foresee any additional funding or additional funding cuts. On July 1st the 2026 budget come into effect. There was another idea to move some of the Dislocated Worker money over to Adult early on to help us get towards the 80% for the next fiscal year. The transfer of \$200K from Dislocated Worker to Adult as soon as the fiscal year come and that will help moved forward for 2026. As always there s a 10% off of the award for admin cost, training and there is extra in the training this time. The reason for that is because if and when WIOA reauthorizes there will be a 40-50% training requirement, which is also a concern for the Southern Allegheny Region. Right now the spending for training is 18%. She has a call in to the state and they are willing to help come up with creative ideas and to get a plan on how to meet the new training goal.

Mr. Sisto asked if the \$400K was to buffer the \$800K cut that is being proposed.

Ms. Sklodowski shared that the \$400K is to soften the \$800K reduction along with the carry-over.

Mr. Bob Kutz asked where the funding is coming from with the \$800K reduction.

Ms. Sklodowski shared it comes from federal funding which then the state receives, the cut came from the state. When she went to Capital Hill on April 2nd she was told there was going to be an overhaul of WIOA. The requirements will change, along with the training requirements. While talking to legislature about the concerns, the main being the training requirement, because especially in this area, its down. Another were the additional right now, the governor gets 10% off of the top of funds before trickling down to us to go to participants, but they are talking about increasing that to 30% adding an additional 20% off of the top. They spoke about the concerns of that additional money not going towards CareerLink@s that need it. We still haven't heard how much power the governor has to move our sub counties out of our area, which is another concern. While meeting with Mr. Fettermans office his aid shared that Mr. Fetterman had read each one of the letters and was concerned and acknowledged our concerns.

Mr. Aldom asked if the governor has the discretion to restructure the workforce area. Does he have the ability to make a decision on existing careers, too?

Ms. Sklodowski discussed there being a concern that certain counties would not be able to function alone.

Mr. Baker elaborated on what the concerns meant for the Southern Alleghenies. When looking at our area Goodwill has the lions share of the money with Blair and Bedford counties. If the governor decided tomorrow that he didn't want Blair and Bedford in our region anymore, in theory, we wouldn't be able to operate. It starts at the US Department of Labor Employment and Training administration. They're the ones that decide how much each state is to get and then is passed along to workforce. The new law is calling for 40% of what reduced funding they got has to go towards training, which 10% comes off the top for admin cost, on an already reduced amount, which is discretionary funds and can be used for some type of emergency, to fund workforce development activities, major floods, etc. 40% to training, 30% to the governor, 10% to administration, at least 20% of the funds now, 40% of that is going to training. Training is covered, but all the other things have to fit into a 20% touchdown which is a concern.

Ms. Sklodowski shared that she wants to make sure the we keep our allocations coming year to year but with having to meet the 40 or 50% training that we will have to force participants into training without them being ready just to be able to keep the funding. Its not going to wok well in the end if we have to send participants who is not ready for training and will be set up for failure due to the funding.

Mr. Bob Kutz shared that the bulletins that he received from the Department of Labor is that the reductions are because of DOGE. There is a big cut all around.

Mr. Baker shared that as Ms. Sklodowski mentioned earlier that things work so well in the Southern Alleghenies and the annual conference of the Post Development Conference in Hershey had an activity where they issues Governor Achievement Award for employers. Mr. Baker shared that he was so proud because they gave three achievement awards to which all three of those employers were from our area.

Mr. Bob Kutz made a motion to approve The PY 25 Draft Budget. Mr. Keith Baker seconded the motion.

REVIEW OF YOUNG ADULT COUNCIL UPDATE

Mr. Cory Sisto asked Ms. Sharon Clapper to update the board on the Youth Programs. Ms. Clapper shared the good news about the Young Adult Council meeting there was a presentation highlighting a global business organization to learn more about our partners in our region. The presentation last week was from Sheetz and the two presenters were Ms. Lindsey King and Ms. Brooke Harbaugh who are talent acquisition specialists. They did an outstanding job explaining the job requirements and the working conditions for the various positions that are available at Sheetz Corporation and both of them have agreed to work with us and be a contact for our career planners and the future and actually had an opportunity to talk with them about doing some industry tours next year for our students within our school districts. The Youth Operations Specialist Mr. Tim Baranik gave the staff report, which compares years. We took a look at the program units where our region showed significant improvement from January 15th through April 30th. The region is still down nearly 30% with the exception of Somerset County which was increased 24% in OSY registrations. Ms. Sklodowski and Baranik talked about the importance of the 80% goal.

Ms. Clapper shared the highlights of the BEP activities and asked the program operators to give an update on the career activities they help coordinate under the BEP grant.

Mr. Aaron Thomas updated for Somerset County:

- Engaged all eleven school districts in the past quarter alone, exposing students to HOP and helping them to develop their career path.
- Job Shadowing participation saw a significant increase, rising by 133%
- Somerset CareerLink® staff partnered with Meyersdale Area High School to deliver a workforce budgeting activity called “The Real Deal”. Interactive experience engaged students in both 7th and 11th grades, providing them with simulated month’s wages based on a career of interest. Students were then challenged to budget their income, manage expenses and make real-life financial decisions. The goal of the activity was to help students understand the connection between education, career choices, and financial well-being. Ultimately encouraging them to pursue further education or training after high school to improve their future earning potential.
- Penn Highlands Community College CareerFest- partnership with Somerset and Cambria County CareerLink® provided transportation for local high school students which included 3 sessions: Healthcare, Human Services, and Business & Technology. In total 321 students participated in CareerFest.

In April students attended the Somerset Job Fair, and they finished up the last session of CareerFest which was the business and technology session. There were several industry tours. The Salisbury students took a trip to Lockheed Martin and then went to Trinity Farms in Boswell which is a unique farm, and the founder originally wanted to open the farm up to inmates and people entering the reentry program as a place for the inmates to stay. The owner spoke to the students about the animals and different jobs for the animals like shears and there aren’t any shearers anymore and she told the students that if they want to become a shearer that they would pay their way to become one. Somerset AG day will be held on May 8th different districts are sending their 8th graders to the AG days with help from the local FFAs to provide students information on the different careers in AG. There will be 24 presenters that day with around 400 students. In the upcoming months there are industry tours one of the tours being of Terrence Lanes in the Somerset bowling alley which will showcase different jobs available there.

Ms. Judy Lutz and Ms. Barb Covert updated for Huntingdon and Fulton Counties:

- The goal was to serve 850 students and to date the team has significantly exceeded this objective, providing services to 1,455 students.
- Established a benchmark to engage 51 educators in planned activities and as of this quarter to date, 77 educators have participated in the program.
- Youth Career Counselor Alex Kurtz participated in an after hours school event, engaging with students, parents, and educators. He provided valuable information on career development opportunities, employment pathways, and local labor market trends to assist students in planning their course schedules for the upcoming academic year.
- Staff worked closely with local school districts enabling 44 students in grades 10-12 from 3 different high schools to participate in the Spring Job Fair on March 27th.
- Fulton County staff hosted a successful “Lunch and Learn” this past quarter at Central Fulton High School. 19 students and 2 educators participated in the session focused on careers in corrections including the skills required and hiring expectations in the field.

Ms. Judy Lutz updated for Huntingdon County – The end of April Ms. Lutz participated in a stakeholder meeting at the Huntingdon County Career and Tech Center. It's important when you're asked to serve on boards to attend these meetings to make the bonds that then help facilitate future events. There was talk about some potential options and are planning a meeting for this summer to strategize and plan for the next school year to do some things that was similar to this year with the co-op for a young man and possibly some industry tours. The counselors went with Ms. Lutz went to Mount Union High School to do mock interviews with 56 students that is a requirement for graduation. While doing the interview the student dresses for the interview, they interview for the actual job and a rubric that the FBLA uses that the students are graded on. They tried to get a senior celebration type of event scheduled for this year, one of the schools was 100% on board and something fell through, so they are hoping to do those things in the fall.

Ms. Barbara Covert updated for Fulton County – This quarter they held a Lunch and Learn and had an opportunities where they were big area employers came in and during their lunch time, students were able to come in and talk with employers about their hiring practices, see what their business were like, talk about the skill sets that are required and what types of opportunities could be available for job shadowing or summer employment. In addition to that, we have been involved in a lot more of the school type activities, where we've done some evening things with schools where they're meeting with the parents, the educators and the students and talk about things like next year's schedule, their career path developing and what our local labor market looks like, based on that, what types of trainings and hat types of classes they should be taking. They started the plan the huge career fair in Fulton County with 60-70 employers and all of the school districts come in and we serve about 300 students. The initial goal was 850 students and we have exceeded that goal with 1,455 students and it continues to grow.

Ms. Sarah Helman updated for Bedford, Blair, and Cambria Counties:

- Major goal focused on expanding school and employer partnerships to support youth career readiness.
- Bedford County staff presented at the Bedford County Chamber's "Steps 2 Success" event which hosted 84 students and 21 employers. BEP funds covered registration and transportation for students from Chestnut Ridge and Hope for Hyndman Charter School.
- In Blair County, staff coordinated and funded transportation for six career-related events, including visits to the Greater Altoona Career and Technology Center, as well as College Visit Day in partnership with Penn Highlands Community College and South Hills School of Business & Technology.
- Blair staff partnered with the Greater Altoona Career and Technology Center as sixth-grade students from Foot of Ten Elementary participated in a round-robin career exploration activity, rotating through 24 program areas offered at the school. The session led by current GACTC students, giving visiting students a peer-level perspective on each program.
- In Cambria County, a Tech Talk session was held at Glendale High School on January 27th for 10th grade students.
- Collaboration with Portage High School resulted in the planning and successful execution of their spring career fair. The fair featured 39 participating businesses and reached approximately 318 students in grades 7 through 12.

They are looking to incorporate a shadow swap with students that are enrolled in the summer youth employment program who are TANF and swap jobs for a day and try to do a job shadow and try to incorporate that into the onboarding, to give them those options and to arrange some college or industry tours through the summer to maximize the pool of candidates that there are during those summer months. April the Bedford County Technical Center students toured the Carpenters Union. There was also a job fair held in March and as a result from that they completed some interviewing workshops. They went into the schools and talked to students about interviewing, what to expect at the job fair and those same students went to the Bedford County Job fair, and they received wonderful feedback from everyone in attendance on how respectful and how they communicated all the soft skills that we're looking for. 30 students attended the fair and transportation was provided for. There is an upcoming tour of Lampire Biological for 30-40 students from Chestnut Ridge High School to attend on May 21st. The Bedford County Technical Center culinary students were able to visit Omni Bedford Springs, and they were able to tour the Bedford Springs and also go behind the scenes into the culinary departments. They had a cupcake challenge where they were blindfolded, and they decorated cupcakes which they had fun doing.

Ms. Sharon Clapper shared that the BEP Grant helps fund a wonderful array of career activities and that during one quarter over 5000 students participated in these various core activities. She thanked providers for their creativities with working with the Youth. Providers are now gearing up for the summer youth program and then there will be a discussion about the different sites and more detail about the plans.

COMMONWEALTH UPDATE

Mr. Baker shared that the rapid response group which is a group of people who rapidly respond to a situation where employers might be closing or significantly lay off workers, they present those employers with different options to try to avoid laying off, or closing and if they can't avoid closing or layoffs, they then work with the employees and provide them with resources that are available to them as a dislocated worker. When an employer is close to a lay off or closing, they are required to submit what's called a WARN notice which stands for Worker Adjustment and Retraining Notes. Employers are required to give a 60-day notice in to the state before they take action. Since January there have been 40 companies that have submitted WARN notices, and over 9,000 workers under those 40 notices statewide.

Crozer Medical Center in Chester County, outside of Philadelphia filed for chapter 11 and closing eight locations. The layoffs began April 25th laying off 3,200 people. Rite Aid is closing 345 PA stores. Wilson Creek in Somerset laid off 267 employees due to chapter 11 bankruptcy.

Rapid Response held meetings on April 8th and 70 employees attended, with rapid response providing the sign in sheets to the local CareerLink® and sent out surveys. On April 7th 50 workers are beginning employment by Rosebud Mining, 43 Wexford Capital, and another 2 workers found new jobs before being released, with 13 workers being kept on to wind down operations through May 30th.

JLG in Fulton County gave Rapid Response a public notice on March 25th, fact finding occurred on March 28th with layoffs completed on April 11th with 29 people affected. Rapid Response held an informational meeting on April 14th in McConnellsburg with only two attending.

There are over 90,500 Federal Employees in PA, 2,762 in the Southern Alleghenies Region, since mid-March, Rapid Response has been conducting virtual sessions for federal Workers and contractors who have been or may be affected by the elimination of federal funding or positions. The plan is to continue doing two sessions per month unless there is a spike of unemployment for this group. The first few were very well attended with 85 attendees, the last month's average was 28. Rapid Response continues to monitor the situation. The Rapid Response Navigators are reviewing the unemployment center new claims to identify any trends to use for outreach. Rapid Response is using the workforce ecosystem to track the number of federal workers we engage through PA CareerLink. Mr. Baker asked the board to pass along contact information if they know someone who is a federal employee.

Mr. Ron Aldom shared that he has seen several presentations, and the team is excellent.

Mr. Baker shared that the Department of Health and Vital Records has been working for a year on a digital intake kiosk and collected data on what the barriers are for the participants we are serving. They noticed a high demand for official documents such as a driver's license, photo ID, social security card, or a birth certificate. The Department of Health can now provide birth certificates on the spot. The Department of Health wants participants to complete an application ahead of time and schedule a time. They had a pilot and weren't able to get all of the timeslots filled, and handled the 13 walk in request, all 13 walked out with a Birth Certificate and a smile on their face. Mr. Baker shared that the CareerLink® vital records are available through an email to him, but three dates need to be provided.

ONE STOP OPERATOR UPDATE

Mr. Brad Burger shared his thoughts on the growing tension in the workforce. The allocation of resources will be taken away from Brick and Mortar. He believes that brick and mortar will go away over time and to expect the footprint to continue to shrink over the coming years. With the continuing of less foot traffic, he believes that the cost related to brick and mortar will be allocated to training and less for infrastructure. The business service coordinator has been visiting employers and seeing what the next step is to provide training resources. Goodwill is committed to staying agile and to tweak what needs to be done every year. Next year everyone will see some difference with the resources that will be freed up to put back into the community.

OTHER BUSINESS

Ms. Sharon Clapper spoke of her time working with the youth over the years and that employers look for soft skills, and most employers will train if the worth ethic is there. While working with the military, OVER, and other lead agencies she could always call upon a certain individual who was very knowledgeable and easy to work with and it was her privilege to honor Ms. Debbie Ankney for 50 years of services.

Ms. Debbie Ankney shared that working with the board and having their support over the last 50 years has been such a blessing and she is truly thankful for being a part of it.

PUBLIC COMMENT

None

NEXT SAWDB MEETING

The next meeting of the Southern Alleghenies Workforce Development Board is scheduled for August 12, 2025, at 9AM.

ADJOURNMENT

Mr. Brock Kull made a motion to adjourn. Mr. Pat McCann seconded the motion. The meeting was adjourned at 10:50 a.m.

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

Tuesday, June 10, 2025

**Southern Alleghenies Planning and Development Commission, also available via Zoom
Meeting Platform
Altoona, Pennsylvania**

ACTION SUMMARY

Following are the major actions taken by the SAWDB Executive Committee at its regular meeting held on June 10, 2025, via the Zoom meeting platform.

1. Approval of Minutes from April 8, 2025
2. PY25 Approved Budget Handout

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

Tuesday, June 10, 2025

**Southern Alleghenies Planning and Development Commission, also available via Zoom
Meeting Platform
Altoona, Pennsylvania**

Members Participating

Cory Sisto	IFC Services
Craig Shield	OVR
Jesper Nielsen	Croyle-Nielsen Therapeutic Associates
Joshua Miller	Somerset Trust Company
Keith Baker	BWPO
Pat McCann	Lockheed Martin
Sharon Clapper	Clapper Industries
Wendy Melius	CCA

Non-Members

Amy Horwath	Goodwill
Barb Covert	E & T
Brad Burger	Goodwill
Dan Hornbake	BWDA Oversight Representative
Debbie Ankney	Tableland Services
Glenn Ponas	Aerium
Heather Saly	BWPO PA Career Link®
Lisa Phillips	Tableland Services
Jennifer Sklodowski	SAP&DC
Steven Howsare	SAP&DC
Jill Reigh	SAP&DC
Jim Walker	SAP&DC
Tim Baranik	SAP&DC
Carrie Fisher	SAP&DC

Call to Order

SAWDB Chair, Mr. Cory Sisto, called the meeting of the Southern Alleghenies Workforce Development Board Executive Committee to order at 10:00 a.m. The meeting was open to the public and available virtually using Zoom. Mr. Sisto welcomed new members of the executive committee, Mr. Joshua Miller and Mr. Pat McCann.

Approval of Minutes from April 8, 2025

Mr. Cory Sisto asked for a motion for approval of minutes from April 8, 2025, Executive Committee meeting. There were no questions, concerns, or discussions regarding the minutes.

Mr. Jesper Nielsen entered a motion to approve the April 8, 2025, SAWDB meeting minutes as presented. Mr. Keith Baker seconded the motion. The motion was carried.

The Emergence of Drone Application in Everyday Life – Aerium

Mr. Cory Sisto introduced the Executive Director of Aerium Mr. Glenn Ponas.

Mr. Ponas shared that Aerium is a 501 C3 based out of Johnstown PA. There are two primary roles in aviation. One is to foster innovation with respect to everything aviation, aerospace, but particularly to UAVs or unmanned aerial vehicles, advanced Air Mobility and cruise flight. Aerium is the organization that leads the way in bringing companies to do new things with drones that are already doing different things with drones and AAM promoting companies from outside of the state to come into PA. Essentially helping lift the entire economic infrastructure of the Southern Alleghenies through innovation. The second role is workforce development and having the workforce fully prepared both with the technical and soft skills to make an impact within those organizations, bringing those companies to bear will mean nothing if they do not have a workforce. Ensuring the students are being prepared through regional collaboratives, through what Aerium calls spoken hub models, through adult education and through apprenticeship and the transition from military into civilian life enforces the vision of Aerium which is shared with the Southern Alleghenies Planning and Development Commission.

The partnership with the Southern Alleghenies Planning and Development Commission is a key component in making the emerging impact that drones have on our everyday lives and the implications are for the workforce development.

There are two key components we are going to look at today. The first is, we're going to identify some of the way that's drones have and will continue to change the way we live, work and play. Then we're going to look at the implications for our regional workforce development efforts. Beginning with the joint program with the Southern Alleghenies Planning and Development Commission which is the Drone814.com project that's where you can get information on drones. The smart grant project is to test the efficiency of using drones to assist first responders by delivering needed medical supplies in advance to their arrival. On Friday Aerium held a demonstration at the Johnstown Senior High school to show the effectiveness of the nine-point response which was shown on the news. In the video the drone dropped a box within the box external defibrillator, Narcan, oral glucose, Epi pens, and tourniquets which were delivered within a matter of seconds to minutes after a call comes into 911. Aerium will be installing high-tech sensors to ensure they are hyper accurate so that Aerium, every pilot, air traffic control, etc. know exactly where the drones are as well as every other aircraft. Medical delivery is just the beginning and in some rural communities there are blood products and medical delivery are occurring between various centers. The Conemaugh Health System is a level one trauma center and in the event of a mass casualty, if they are running out of blood products or particular supplies, the idea becomes one of that drones can deliver between the centers. Phase two of the project is to ensure that 911 call response expands to multiple trauma centers and emergency products. There has been discussion with the center for organ recovery and education regard to organ transplant. This will ensure dozens of jobs being able to deliver things on behalf of mass casualty events.

Aerium is working with the University of Pittsburgh on another project which works with emergency patient transport on what is called a casualty evacuation on a large scale with ambulance type droves providing transport of patients over standard medevac today and utilizing AI based autonomous patient stabilization technology developed at the University

of Pittsburgh combining those together to ensure a better outcome at a lower price for any rural emergency where someone needs to be transported to a level one trauma center.

Aerium is trying to make the Southern Alleghenies a center for this type of innovation and ensuring that the drones are tested in our area. The goal is to make our region the leader in the development and testing of the drones.

As a sole representative of the Career and Technical Education Coalition for Workforce Development and working closely with the CTE on behalf of the area to ensure that the needs of all the career clusters are being met. There are 16 career clusters, and almost all jobs fall within one of the areas, whether it be construction, supply chain, distribution, etc. There is not a single career cluster in which drones are not being used.

The first is public service and safety because we began with first responders and with respect to 911. Versions of response in that there is some sort of large scale national disaster. The drone is able to capture storm damage, identify where people may be trapped, and able to provide first responders and emergency management teams with the information needed for triage and ensure that the right emergency responses to the right place on time. Another example is search and rescue and having infrared cameras on the drones to be able to spot someone who is lost because of their thermal signature. Firefighters are using drones with inverted cameras that capture the house fire and determines where the hot spots are.

By looking at the construction industry, drones can help with site surveying, community modeling, and track progress. With HVAC technicians are able to see through thermal imaging can pinpoint where the hot spots to accurately bid and prepare for the job.

Agriculture in the Southern Alleghenies is a major component of the economy. With agriculture drones aid in crop monitoring, soil analysis, irrigation management, spraying, livestock monitoring and mapping.

Energy and Natural Resources is another big market in the Southern Alleghenies Region within that; the fracking pipelines can be monitored by the drones with ultraviolet sensors or a sensor for chemicals that can test different volatile compounds to ensure that there's not a leak.

Eight years ago, there was not a single commercial drone pilot in the United States because the certification with the FAA did not exist. Today there are 430K commercial drone pilots. In three years, there will be 500K which means the total number of commercial drone pilots will exceed the total number of manned pilots from recreational pilots to airline transport pilots.

Regionally what does that look like? There have been verbal and written commitments from a number of companies, most of which are outside of Pennsylvania, including Horizon Aerobotics out of Houston Texas who received a contract for railway inspections across the entire United States utilizing drones. The remote operations will be based at the Johnstown Airport. This will mean a minimum of 50 full time drone pilot jobs and an opportunity for students from our community to work along side of Horizon Aerobotics. They will fly drones along railways as far as 4000 miles away. The state will help develop more opportunities and ensure that our students get opportunities at the Greater Johnstown

Technology Center to be able to get their drone pilot certification as early as 16 years old and become a commercial drone pilot.

Mr. Jesper Nielsen asked how we are positioned as a region to compete against some of these companies and technology as it develops.

Mr. Ponas shared the challenge is one of where do we position ourselves as a region and if we were to look at the work that's happening in the Pittsburgh and Philadelphia regions there are many robotic and drone companies in those regions. The testing in urban areas is complicated and with our testing ground for these new technologies as the place where people come to improve efficacy, begin to develop the professional development protocols, and training protocols. The Johnstown Airport is well positioned for training and testing for certifications and protocols.

Mr. Pat McCann shared that from the beginning, this group is extremely dynamic and forward thinking. There are a lot of benefits from our area, and one is the local school systems. The unique thing about Johnstown is the area to allow the drone flying and testing with commercial properties, railways, windmills and pipelines which are necessary for proper training. This will attract other companies to our area.

Mr. Ponas agreed with Mr. McCann and the capacity at Lockheed Martin to represent the defense industry. Everything that has been talked about is civilian applications and Aerium is actively pursuing the military component. There will be another set of resources through the National Guard and the Johnstown air traffic control is operated by the military. The tower is not an FAA tower, which makes it unique. With the Black Hawk squadron that's at Johnstown Airport, there is an opportunity to develop what is called a UAV UGV joint testing center. In addition, in Europe they operate remote air traffic control towers, which haven't been approved in the USA currently, but the intention is to establish multiple boat air traffic control tower at Altoona, Somerset, and Johnstown to be able to go through the testing process for FAA approval. Once the approval happens, then we have the capacity to bring more air traffic into our regional airports beyond the control tower at Johnstown which will increase the number of flights and will provide new locations for companies to grow because there is the capacity to bring in larger aircraft, a higher volume of aircraft, and in a safer manner. Homburg has agreed to establish the first of the remote air traffic control towers at Johnstown as proof of concept and then immediately build remote towers in Altoona and other locations within the Southern Alleghenies Region to begin to test the notion of being able to do it remotely. If we can be the nexus force, promote a company like Homburg, get FAA approval, the region will be seen as a leader in the next generation air traffic control and keeping the air safer.

Mr. Sisto asked if area support helps in getting the FAA certification to operate drones or is there a partner that helps.

Mr. Ponas shared that Aerium has multiple partners including the Pennsylvania Department of Education, The Bureau of Career and Technical Education, of which Judge Pittman who is the director of the BCTE, spoke at a breakout session and was one of the closing session speakers. There is also support from the SAP&DC along with a number of other agencies to ensure that Aerium has the classification of instruction program codes. Aerium is doing national groundbreaking work with the Greater Johnstown Career and Technology Center, where John Augustine and his team have rolled out an elective to get the pat 107 certification, that

commercial remote pilot certification. There are currently close to 30 students that cross all of his career fields, automotive, tech, HVAC, beauticians that are getting their drone pilot certification via a one credit course. The upper Bucks County CTC in the eastern part of the state is implementing an aviation maintenance preparation elective for automotive technicians for the 26/27 school year which means when completing a two-credit sequence, they will receive a set of certifications from the curriculum company that can be take to St. Francis University and translated into the first seven months of their 24 month aviation maintenance program free of charge. They will take the first of three exams on day two and be seven months into a 24-month program on day two, saving the money and getting them to jobs as aircraft technicians more quickly. We are going to need 143,000 new aviation technicians nationwide in the next 20 years and will need 75,000 of them in the next five years. Somerset Career and Tech Center is doing what is called the choose aerospace program, the aviation maintenance curriculum, to ensure that Lockheed Martin and other aviation manufacturing companies have the people they need.

Director's Report

Red/Green Report

Ms. Jennifer Sklodowski referred to the Red/Green Report and noted that this report reflects ten months of expenditures. Invoices are due on the 12th of every month. Quarterly expenditure rates are measured against 80% expenditure requirement. Whiling looking at Adult you can see that Goodwill spent 82% of their budget with over 100% of their goals being spent, E&T and Tableland are a little behind with E&T at 71% of their budget spent and 88% of their goals being spent, and Tableland is at 62% of the budget spent and 78% of their goals spent. Moving on to the Dislocated Worker column, Goodwill is behind, with 66% of their budget spent, but at 83% of their goal being met. E&T and Tableland are closer to their budgets and have exceeded the 80% of their goals being spent. Lastly looking at the Youth column Goodwill is at 85% of the budget being spent and over 100% of their goal being spent. Tableland is at 81% of the budget being spent, and over 100% of that goal being spent. Lastly, Tableland is at little shy of 61% of their budgets being spent with being a little closer at 76% of the goal being met for this region. Providers are meeting their spending goals with the additional service delivery awards that was pushed out to the providers.

The spending rate for TANF is moving along. It is Ms. Sklodowski estimate that the summer program will raise expenditures especially for May and June and the summer programs.

Ms. Sklodowski referred to page 2 of the Red/Green report and stated that it tracks expenditure rates as measured against the 20% and 75% WIOA expenditure requirements. The Youth Work Experience the percentages of the budget spent are very low at 17%, and at this time the Southern Alleghenies is at 87% of the goal being spent by the providers, the WIOA, OSY, which has a 75% expenditure requirement, is just above the target, with 77% and over 100% of their holdings.

PY'25 Approved Budget Modification

Ms. Sklodowski shared the new budget modification. On Thursday May 22 our region received a modification to the budget after the approval of the budget for this fiscal year. Its Tegel 1124 and it was an updated allocation summary regarding PY'25 which decreased the commonwealth youth allocation by just under 1% from the estimate that was released in December that was agreed upon. The final adult and dislocated worker allocations have minor changes to the estimates given previously, as well as in prior discussions regarding PY'25 estimates the commonwealth wheel allocations decreased by 10% in PY'24 . Additionally, the PA Department of Labor and Industry increased rapid response reserve to 15% which is a 2% increase over last year. The Pennsylvania Workforce Development Board then amended the allocation formula to add 130% stop gain factor to permit funding stability, migrate funding inequities, buffer against any data volatility, facilitate predictable budgeting and support long term budget objectives. The department of Labor and Industry has decided to provide 70% of the Dislocated Worker funding available to the commonwealth to the local areas. Keep in mind, 100% of that dislocated worker funding can be transferred to Adult and vice versa. Funding has been made available if needed for more rapid response in the community.

Mr. Keith Baker entered a motion to approve The PY'25 Approved Budget Modification. Mr. Jesper Nielsen seconded the motion. The motion was carried.

HPO List Submissions

Ms. Sklodowski gave an update on HPO submissions for this fiscal year. The HPO with our region was received by staff to the board on April of this year. There were several new additions as well as a few drop-offs. Elementary school teachers and special education for kindergarten and elementary were the two that drew some attention for our local area. Ms. Sklodowski submitted petition letters on the board's behalf to the CWIA concerning this matter, attached with justification from local school districts, which show a total job openings within our region. The total for elementary school teachers the needs for our region was 10 and 14 for special education. She is planning on meeting with local superintendents to talk to them and discuss how they can use CareerLink® and their role in utilizing our services within their region.

Th second was the Airfield Operations Specialist, and many thanks to Aerium for a wonderful presentation at the beginning of the meeting. Ms. Sklodowski had the opportunity to attend the symposium along with Ms. Heather Saly that was held at the Johnstown Airport at the end of May. She shared that she was amazed with the work that is being done in our region by this group. All of her questions were answered concerning the need for airfield operations specialist to be petitioned and added to the HPO list for our region. She has submitted a petition for this occupation to be added to the HPO list with the justification of local collaboration.

Local Plan

Ms. Sklodowski reviewed the current local plan, on June 3rd the board met with the state to discuss recommendations concerning the local plan revisions that were suggested. We are in the process of making the recommended adjustments. Four of our original responses were highlighted as potential promising practices. One is a special populations committee. Ms. Sklodowski is looking for committee members. The adjustments are due to the state by the

end of June, once we receive them, the approval and the okay from them to move forward, this document will be posted for public comment for 30 days. After which time there will be a special meeting of the board to approve the plan.

Bylaw Review

Ms. Sklodowski shared that as a part of the ongoing commitment to strong governance and board accountability, she asks that everyone take time to review the current bylaws to ensure that we are operating in full alignment with the structures and responsibilities that are outlined within. Any input and suggestions are welcome during the next meeting discussion in July.

Provider Update – Additional Funding Plan

Ms. Barbar Covert updated that in Huntingdon they will be utilizing these funds for the new towers, the software, the installation and the maintenance of those new towers. They will be installed soon. Goodwill has them and are currently working on the software installation. In addition to that, the new TABE materials, 13 and 14, have been ordered for Huntingdon and Fulton County. The funds will be divided 50% for Title II, 50% for adult, dislocated worker, and youth through the Title I program. They are putting additional funding towards support of transitional work and support additional opportunities there to support staffing for the summer program. The administrative assistant in the Fulton County office accepted a new position which prompted the hiring of a new administrative assistant. The extra funds to support extra time to get the worksites set up. They are continuing to recruit for OSY, and hoping to have 10 started in the summer program and are continuing the recruitment process with open entry and additional classes to be held throughout the summer. The Fulton office has seen a lot of the Dislocated Worker money for staff time and have seen an 89% increase in foot traffic since April going from 90 people a month to about 170 people a month.

Ms. Amy Kimmel updated that their focus has been on staffing. They have rewritten several of the job descriptions, have increased wages, and are trying a different approach to recruiting. There are still maybe two positions open and they are close to fully staffed. They have also increased their outreach efforts in terms of targeted, strategic outreach campaigns, and looking to make sure they can add a few additional platforms, particularly for a summer push. The summer program does kick off this week on all locations. Yesterday was Altoona, and today is Cambria.

Ms. Lisa Phillips shared that they have implemented an additional career planner in the last program year which has increased the outreach that was conducted to the youth programming which has resulted in high youth numbers in Somerset County, both in school and out of school as well. Currently there are 55 young adults that are ready to deploy. Regarding adults, there has been an increase in the OJT appointments. The funds will help continue to conduct outreach, but will help with transitional work experience, which proves as a valuable tool in helping those two populations.

One-Stop Operator Report

Mr. Brad Burger shared they are watching intently on what's occurring on the federal level with funding. They are looking at data with traffic flows and costs for centers and some that's going to happen opportunistically, they are beginning the process of really having some significant agility plans so that is a more significant reduction in funding that we can be agile and adjust. Some of them are occurring already, but we just want to make sure that we're serving the most people in the most effective way. The customers we do see are the least able to do self-service types of activities remotely, and that's who we are generally helping.

Commonwealth Update

Mr. Keith Baker shared that the Department of Health and Vital Records has been working for a year on a digital intake kiosk and collected data on what the barriers are for the participants we are serving. They noticed a high demand for official documents such as a driver's license, photo ID, social security card, or a birth certificate. The Department of Health can now provide birth certificates on the spot. The Department of Health wants participants to complete an application ahead of time and schedule a time. They had a pilot and weren't able to get all of the timeslots filled, and handled the 13 walk in request, all 13 walked out with a Birth Certificate and a smile on their face. Mr. Baker shared that the CareerLink® vital records are available through an email to him, but three dates need to be provided.

Rapid response group which is a group of people who rapidly respond to a situation where employers might be closing or significantly lay off workers, they present those employers with different options to try to avoid laying off, or closing and if they can't avoid closing or layoffs, they then work with the employees and provide them with resources that are available to them as a dislocated worker. When an employer is close to a lay off or closing, they are required to submit what's called a WARN notice which stands for Worker Adjustment and Retraining Notices. Employers are required to give a 60-day notice in to the state before they take action. Since January there have been 40 companies that have submitted WARN notices, and over 9,000 workers under those 40 notices statewide.

Part of the US Department of Labor budget that has put a pause in operations for the job corps in the nation. They are initiating an orderly transition for students and staff in the local communities. Some youth will be returning home whenever the center closes, which some do not have a home to go to when the center is closed. They had a call with Job Corps last week and were informed there are around 25,000 students nationwide. They asked for a list of students in the Job Corps center in Pennsylvania. When the list is provided the CareerLink staff will look the students up in the CWDS and see if they have a registration and how we will be able to work with them appropriately. There are two groups of people with these centers. The students which Career Link will be going out and working with that group, but there is also staff. The Rapid Response Unit is working with the Job Corps staff and plan to have an in person meeting and bring UC Connect to help people get signed up for unemployment. In PA alone there are four Job Corps centers, one in Sullivan County, Luzerne County, Allegheny County and Philadelphia County, with approximately 1,000 students in Pennsylvania alone. What started out as the Job Corps Centers were to be closed and have students return home by Friday of last week, but they were given an extension until this coming Friday. However, the Job Corps had their funding appropriated until

the end of June 2026 and if the funding has already been appropriated, it can't be rescinded. Job Corps filed a petition that will be voted on, on the 17th.

Other Business

Ms. Barb Covert shared that four years ago a student from the career development class at Juniata Valley named Jacob who came to work us the summer of 2021 and placed at HCBI with Ms. Christa Mcgeary, and he helped do a lot of the office functions. While he was there, he was curious about starting his own business and worked along side Ms. Mcgeary while attending Susquehanna University through the ROTC program. He now has his own business making customized fishing lores which are shipped worldwide. Jacob recently contacted E&T because he couldn't keep up with orders by himself and now Jacob is a summer worksite, mentoring and supervising the youth who are learning to custom paint the lores. He is teaching them marking, how to do their website, how to fulfill orders, customer service, the shipping process, and everything else that comes along with owning a business. Jacob is also coming to speak about how the program has impacted him and changed his life.

Adjournment

There being no further business, the meeting was adjourned at 11:25 p.m.

A motion was made by Mr. Jesper Nielsen to adjourn the meeting. Mr. Keith Baker seconded the motion.

The next meeting of the Southern Alleghenies Workforce Development Board Executive Committee will be held on Tuesday, July 8, 2025, 10:00 a.m.

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

Tuesday, July 8, 2025

**Southern Alleghenies Planning and Development Commission, also available via Zoom
Meeting Platform
Altoona, Pennsylvania**

ACTION SUMMARY

Following are the major actions taken by the SAWDB Executive Committee at its regular meeting held on July 8, 2025, via the Zoom meeting platform.

1. Approval of Minutes from June 10, 2025
2. Request of Support Blair and Bedford PY'25 Fall Job Fairs
3. Approval of Board Bylaws Assessment Revision

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

Tuesday, July 8, 2025

**Southern Alleghenies Planning and Development Commission, also available via Zoom
Meeting Platform
Altoona, Pennsylvania**

Members Participating

Cory Sisto	IFC Services
Craig Shield	OVR
Jesper Nielsen	Croyle-Nielsen Therapeutic Associates
Joshua Miller	Somerset Trust Company
Keith Baker	BWPO
Pat McCann	Lockheed Martin
Sharon Clapper	Clapper Industries
Rosalie Danchanko	Highlands Health

Non-Members

Amy Horwath	Goodwill
Barb Covert	E & T
Brad Burger	Goodwill
Dan Hornbake	BWDA Oversight Representative
Debbie Ankney	Tableland Services
Gwen Fisher	Goodwill
Heather Saly	BWPO PA Career Link®
Nikki Yost	UPMC Altoona
Sarah Helman	Goodwill
Tim Holt	UPMC Pittsburgh
Jennifer Sklodowski	SAP&DC
Steven Howsare	SAP&DC
Jill Reigh	SAP&DC
Jim Walker	SAP&DC
Tim Baranik	SAP&DC
Carrie Fisher	SAP&DC

Call to Order

SAWDB Chair, Mr. Cory Sisto, called the meeting of the Southern Alleghenies Workforce Development Board Executive Committee to order at 10:00 a.m. The meeting was open to the public and available virtually using Zoom.

Approval of Minutes from June 10, 2025

Mr. Cory Sisto asked for a motion for approval of minutes from June 10, 2025, Executive Committee meeting. There were no questions, concerns, or discussions regarding the minutes.

Ms. Sharon Clapper entered a motion to approve the June 10, 2025, SAWDB meeting minutes as presented. Mr. Craig Shield seconded the motion. The motion was carried.

Employer Insights – Informing Workforce Development Strategy

Mr. Cory Sisto introduced the Vice President of Human Resources for UPMC Mr. Tim Holt and the Director of Labor Relations for UPMC Ms. Nikki Yost.

Mr. Holt is the Vice President of Human Resources at the UPMC Insurance Services Division who also is on the workforce investment board of Allegheny County. Mr. Holt shared that the Pathways to Work is tailored mostly to Medicaid members to help them find employment at UPMC. UPMC has partnered with community partners and Workforce Investment Board to create programs, and get people trained into pre allied health careers or EMT careers as well. They have had their 200th graduate through that program and they get connected into some great jobs as PCTs, medical assistants, with some going on to further their career at nursing school. They also do Pathways for Veterans Program and connect exiting military and veterans into some great careers, primarily through the Skill Bridge Program. They also have Pathways for Students Program which tries to connect high school students and expose them to careers in the healthcare field. Mr. Holt doesn't want to lose sight of the Medicaid members that sit within Blair County and how they connect with them and help them find some great employment opportunities as well.

Mr. Jesper Nielsen asked whether in addition to being an MA recipient, are there any other qualifications that somebody would have to meet to qualify for these programs.

Mr. Holt shared there are no other qualifications, and they are trying to make sure that barriers are removed and it doesn't matter how you get connected to the referral program. The first quarter of this year, over 400 of the Medicaid members were hired for employment opportunities at UPMC.

Ms. Nikki Yost shared that she is the director of Labor Relations at UPMC Altoona which she oversees all things Union related. There are two active unions at UPMC Altoona, the SEIU which is the RN nurse's union. Then also the support staff union. There are open positions for both of their workforces, with patient facing, there are RNs, LPNs, PCTs, imaging technicians, and respiratory technicians position available. With the Patient Support Group there are things like dietary, patient transport, EVS which is cleaning services, and patient family concierge. UPMC continues to create jobs with less entry barriers and experience barriers to get a pipeline of students and younger people that do not have health care experience.

In 2026 UPMC is starting their own RN nursing school. It would be a diploma program and which partners with local colleges and universities. There are 50 RN students that are going through the SNI (student nurse intern program) which is a 10-to-12-week structured program at the hospital and at the end of their term, they try to offer them full time positions. With facing retirement, a lot of the workforce are either on the cusp of retirement or very young. UPMC partners with Mount Aloysius for the Fusion Heroes Program, where they offer tuition reimbursement. St. Francis University is a great partner to UPMC with programs through there. The UPMC foundation gives a lot of support as well and within the hospital there is a medical lab technician (MLT) program for lab sciences, with the requirement being a biology degree, which the foundation supports education and so far, there have been 7 students that completed the program which UPMC retained 6 of them.

The challenges that UPMC is faced with are competition and competing for the same talent in the area. UPMC offers a competitive wage, and a benefits package, but for students coming out of school, they want to pay their loans, so students are only looking at the hourly wage and don't always consider the other pieces of employment.

One program that UPMC has recently started was choosing four positions where the job requirement is that they must be working towards a high school diploma or GED. That opens it up to hiring 16- or 17-year-old, young minors. The jobs for minors are patient transport, cleaning services, nutrition services and patient family concierge which supports the nursing staff. UPMC is partnering with the Department of Labor for an apprentice program for PCTs. PCT is a patient care technician which supports the nursing staff at their highest level. They can draw blood or do EKGs. Saint Francis University has a certified PCT program, which when students graduate from this program, UPMC brings them on for a one-year work commitment and pay their tuition for that program.

Ms. Sharon Clapper shared the opportunity she had to work with UPMC Somerset on the coordination of a healthcare expo. There were 11 school districts that were familiarized with the array of opportunities that in the hospital. They brought the electrical students, machine students, among other trades so they can see all the jobs that are at UPMC. They partner with Career Link® and Tableland Services and utilize funds from the Business Education Partnership Grant to offset the cost of lunch. The next step is going to be intensive job shadowing for all the school districts. They are going to target four different areas within the hospital for students to see what the job responsibilities would be.

Ms. Yost is planning a Career Fair for November of this year. UPMC in Pittsburgh does on at the stadium, and Altoona is hoping to do a mini version of that at the Station Medical Center.

Ms. Jill Reigh inquired about the apprenticeship program and what ways the board can assist with it.

Ms. Yost is partnering with Saint Francis, who has a curriculum already for the certified PCT. UPMC has to negotiate with the union, wages, hours, terms and conditions of employment. Once they get the green light from the union UPMC would love all the help they can get.

Mr. Holt said once it gets approved, anything that the board can do to help support via Career Link® to get people enrolled into the program would be appreciated.

Mr. Sisto had some questions about the expansion to the 16- and 17-year-olds working in the four defined positions. What has your experience with that population been overall? What have your numbers been? How are you attracting those kids who otherwise may not have considered that as an option you find them in?

Ms. Yost shared that UPMC is in the infancy of this program. There has been one that started in June and there are 6 in the pipeline. In healthcare it takes time to onboard an employee with clearances, drug testing, and background checks it takes anywhere from two to four weeks to onboard. It takes longer with minors because they want to ensure that they can manage all the reporting requirements for the minors with the work permits and the hours and training. They have limited it to 16 open positions which are about halfway to filling them. UPMC advertised them differently on indeed and other job platforms which advertised 16- or 17-year-olds

welcome to apply. Word of mouth from current employees at the hospital with friends and family members, has been huge in getting applicants. Ms. Yost praised the kids and their desire to explore healthcare. UPMC has been working with the Altoona School District for the School to Career program which lets students work half of the school day.

Mr. Sisto asked if they require anything beyond enrollment or working towards a high school graduation? Do they have to be part of a Co Op program, that there have been any type of counselor or school oversight with this, any extra layers you require from participate in the program or just you're in school, and then we'll take it from there. In terms of the management and supervision.

Ms. Yost said the only requirement is that they are working towards a high school diploma or GED.

Ms. Gwen Fisher discussed the use of their electronic referral system. She suggested UPMC creating a flyer that gives details of the requirements. Then revisiting the use of their referral system that was talked about 2-3 years prior.

Mr. Craig Shield who is from the Office of Vocational Rehabilitation, wanted to set up a meeting with Ms. Yost to talk about the services that OVR provides. OVR provides services for people with disabilities, but a wide range of disabilities which OVR will screen the candidates and make sure that they are the appropriate candidates for whatever job openings that are available. OVR is currently offering 100% reimbursement for those on the job trainings to be able to help employers go through training and to help them take that individual with the disabilities and then hire them. Mr. Shield wants to discuss a partnership with UPMC to help people with disabilities work longer and be successful in their careers.

Mr. Keith Baker asked if the job openings are posted in the CWDS system.

Ms. Gwen Fisher shared that CareerLink® has worked with UPMC to post the jobs that continually renew such as maintenance, cleaning, nutrition, etc. They are posted on the Blair site and are continually posted without changes because it is labor intensive for all of the jobs that UPMC has open.

Mr. Baker shared that posting the positions in order for the youth programs to see if they have candidates to fill and they can make a direct referral.

Mr. Sisto thanked Ms. Yost and Mr. Holt for their presentation.

Director's Report

Red/Green Report

Ms. Jennifer Sklodowski referred to the Red/Green Report and noted that this report reflects eleven months of expenditures. Invoices are due on the 12th of every month. Quarterly expenditure rates are measured against 80% expenditure requirement. Ms. Sklodowski feels were in a very good position. There is only one small concern with Dislocated Worker but feels

the requirement will be met, just going to cut it close. She recommended that Incumbent Worker Training should be implemented because she feels Dislocated Worker will just continue to decline.

Ms. Sklodowski referred to page 2 of the Red/Green report and stated that it tracks expenditure rates as measured against the 20% and 75% WIOA expenditure requirements. The reason Ms. Sklodowski asked UPMC to present was because the Youth Work Experience numbers are low and concerns her for the coming fiscal year. The numbers will change towards due to the summer program not being completed but it remains a concern. In August there will be a better financial picture as far as the carryover and the award letters. The contracts were extended, there is carryover for everyone including TANF.

Local/Regional Plan Update

The local plan has been returned and awaiting approval from the state to move forward with the 30-day posting requirements. Once everything is approved it will be posted for 30 days, and then a special meeting will be called with the Board to approve the local plan.

Request for Support – Blair and Bedford PY'25 Fall Job Fairs

Ms. Sklodowski received a request for support for financial assistance for the upcoming fall job fairs.

The request for Blair is \$1,850, which will cover the cost of the hall rental at the Jaffa Shrine, as well as cost incurred with outreach and printing of flyers.

The request for Bedford is \$1,975 which will cover the rental for the Jordan Hall rental at the fairgrounds, as well as the cost incurred with table and chair rental, and the outreach and printing of flyers.

Mr. Keith Baker entered a motion to approve The Request for Support for Blair and Bedford Fall Job fairs. Ms. Sharon Clapper seconded the motion. The motion was carried.

Board Bylaws Assessment and Discussion

Ms. Sklodowski referred to the current bylaws asking if there were any concerns, anything that needed to be added, or removed. She wanted to bring the board's attention to section 403 which states:

“A member of the BOARD may be removed from membership by the Chief Local Elected Officials upon failure to attend three consecutive meetings of the BOARD without just cause and after being properly notified by the chairperson of the BOARD.”

There are a few board members that have not attended any meetings, and the plan is to bring the full board meeting to their attention and make them aware that they can be removed as part of the bylaws.

Mr. Jesper Nielsen asked if there should be a maximum number of meetings you can miss in a board year.

Mr. Sisto suggested updating the section to say missing more than two board meetings within a year, two out of four meetings in a year is not a high threshold.

Mr. Shield stated that at some meetings there aren't enough members to make quorum and having quorum is necessary in making any kind of change and that is the reason to make this point an important one.

Ms. Sklodowski also would like to consider reinstating and revamping the special operations committee.

Mr. Nielsen agreed and some of the challenges that the disabled populations are facing here, especially in the light of some of the developments federally. It is essential to bring the special operations committee back. He also offered his services to serve as chair.

Mr. Keith Baker entered a motion to approve The Bylaws Revision and Reinstating the Special Operations Committee. Mr. Jesper Nielsen seconded the motion. The motion was carried.

Commonwealth Update

Mr. Baker mentioned the Red/Green report and the Southern Alleghenies being in a strong position because other workforce areas can't report that. He congratulated the Southern Alleghenies on being in a good position.

Mr. Baker gave an update on the operations of Job Corps. The US Labor Department said in late May that it would pause operations at all contractor-operated Job Corps centers by the end of June 2025. The Job Corps program is funded until June 2026. Therefore, Job Corps filed legal proceedings to stay in operation until at least then. The federal judge extended the Job Corps program saying it is funded to June 2026 and once the money is appropriated, it cannot be rescinded. They have received a Temporary Restraining Order to stay open. A federal judge on Wednesday, June 25th granted a preliminary injunction to stop the U.S. Department of Labor from shutting down Job Corps until a lawsuit against the move is resolved.

The Business Services Support Unit (BSSU) is a new unit in the BWPO designed to help elevate business services across the commonwealth. The BSSU will focus on providing unique support to our BST teams across the commonwealth. This strategic shift will allow the bureau to provide more targeted, impactful support to better meet the needs of our regional employers and workforce partners will ensure that the activities align with Governor Shapiro's 10-year Economic Development Plan. This unit will also cover the duties and responsibilities of the Trade Adjustment Assistance (TAA) program as it remains in a phase-out termination status, as it has done in the past as the Trade Act Services Unit. In May, the team began transitioning away from providing full-time support for TAA and will focus on Business Services, an area which is a critical component of Workforce Development's success.

The members will be assigned to coordinate activity in the following areas:

- Lori Thiel – West Central, Northwest
- Juan Mendez – Pocono Counties, Luzerne-Schuylkill, Lackawanna County, Lehigh Valley, Berks County, Bucks County, Montgomery County, Philadelphia County
- ~~Jennyfir~~Jennifer Hunter – South Central, Lancaster County, Chester County, Delaware County, Philadelphia County
- Stephanie Romagna – Southwest Corner, Tri-county, Allegheny County, Westmoreland-Fayette, Southern Alleghenies, North Central, Northern Tier

As a way to get to know the local regional Business Service Teams, BSSU has developed a survey to learn and understand current operations and needs of your specific BST's. They are in the process of reviewing those survey responses. They are to funnel all communications to CareerLink® BST through the respective ARD. If anyone gets anything from them that Mr. Baker is not included in, they are to pass it along to him before responding.

The CareerLink® is in the early stages of discussing what a Virtual PA CareerLink® would look like. The largest expense for CareerLink® is brick and mortar. CareerLink® is looking at some virtual Case Management Software. They are also looking into a Mobile CareerLink® with a van/bus type vehicle taken on the road for Job fairs, etc. It will seat 14 people and there will be no CDL required to drive it. The vehicle will be equipped with CRC, computers, network connection, and electricity. The company that is building it has a plan for fall 2026 completion, and delivery January of 2027.

Ms. Jesper Nielsen asked if there is a plan to help pick up any technologically illiterate CareerLink users if they plan to go virtual. He's concerned, both in terms of labor participation, especially in rural areas like this, where we already struggle to retain workers, that we're going to have a group of people that are just going to give up on us. Has that been a topic of conversation?

Mr. Baker spoke of there being customer access points such as libraries. They are just going to be out station and not taking the service away just spreading it out.

Mr. Shield shared that OVR is thinking of having one brick and mortar building, they are going to spread OVR amongst the community.

One-Stop Operator Report

Mr. Brad Burger thinks that the board is getting a flavor of something that he spoke about a couple of meetings ago, was this concept of tension within the workforce system, and the rubber band is absolutely pulled very tightly right now. The good thing is that we have been anticipating some of these things for months or longer, in some cases, some of them are not based on policy. They have seen trends in who they have been serving. Part of the tension is clients that we see are requiring more intensive services and that's who is coming into the brick and mortar. If someone can look for a job and wants a job, they are able to do that online. The data shows that although we have job seekers as our primary foot traffic right behind, there's still UC-related cases coming in for assistance. That has gone away, as these shifts continue to occur and we're just beginning to see the impact of AI and displacements occurring within certain sectors. We also see a general delay opening within organizations as they kind of see what is occurring in the greater ecosystem, with policy level changes and the more that occurs

the better. As far as that's concerned, these tension points are exhibited, for example right now, which is adult literacy. Programs in the state of Pennsylvania, the Commonwealth, are funded by two funding sources, one is state, and one is federal. The Federal is called WIOA Title II that portion of that and right now that funding is frozen at the Federal level. They have received notification that funding is currently frozen in place right now, along with some other education funding. These are the types of things that are occurring. The question is are these temporary, are they pauses, is it permanent, and all those things are kind of occurring simultaneously, while this tension occurs of where you invest your remaining resources in to brick and mortar. The general models have been focused on the one most important aspect, which is agility. We have maintained our agility, and he thinks that they will be able to adapt to those situations. They have been purposeful in their approach, even with brick and mortar, to not over invest resources into those centers. They continue to monitor both state and federal policy and litigation.

Other Business

Adjournment

There being no further business, the meeting was adjourned at 11:16 p.m.

A motion was made by Ms. Sharon Clapper to adjourn the meeting. Mr. Keith Baker seconded the motion.

The next meeting of the Southern Alleghenies Workforce Development Board Executive Committee will be held on **Tuesday, August 12, 2025** **September 9, 2025, 10:00 a.m.**

Southern Alleghenies Workforce Development Board (SAWDB)
Staff Report
August 12, 2025

Part I: Updates

➤ **Business-Education Partnership Grant (BEP) Update**

The Southern Alleghenies workforce region had another productive quarter with our Business Education Partnership (BEP) grant. Workforce staff in all 6 counties were busy transitioning from our BEP VII into our BEPVIII grant which will carry on through June of 2026.

Goodwill of the Southern Alleghenies covering Bedford, Blair, and Cambria Counties served 1,042 new participants (students) this past quarter alone. In Bedford County, BEP grant activities this quarter continued to focus on the expansion of school and employer partnerships to support youth career readiness. In April, two industry tours were made possible via cost reimbursement for transportation fees. Twenty-four Bedford County Technical Center (BCTC) Building Construction students took part in a tour of KML Carpenters Apprenticeship Training Center in Blair County. In addition, thirty-two BCTC Building Construction students also toured Blue Triangle Hardwoods, LLC located in Bedford County. As a result of the career readiness workshops, we conducted last quarter, which included sessions on interviewing, mock interviews, and job fair preparation. A total of thirty-five students from Everett Area and Bedford Area High Schools attended the PA CareerLink® Bedford County Job Fair, which featured fifty-nine employers. Their preparation proved effective, as several students made strong impressions on employers, and teachers reported that multiple students received summer job offers.

A highlight in Blair County this quarter included transportation funding allowing for 296 students to attend the annual BASICS Rotary Career Fair. Participating schools included: Altoona, Central High, Spring Cove, Claysburg-Kimmel, Hollidaysburg, and Bellwood-Antis. Additionally, 16 Central High School students participated in an Envirothon Competition at Canoe Creek Park, and 30 Spring Cove biology students visited the Benezette Visitor's Center with transportation and admission fees being covered by the grant. Staff also conducted a career and job readiness workshop at Soaring Heights School for 18 students.

In Cambria County, staff continued outreach efforts with local school districts to boost awareness and engagement in Business-Education Partnership (BEP) activities. On April 17th, a Tech Talk session was held at Glendale High School for 10th-grade students, featuring a representative from Prince Gallitzin State Park who presented on careers in Forestry and Tourism. The Career Series events at Glendale have generated sustained interest, with plans to continue the series into the next school year.

Staff continued collaboration with the Greater Johnstown School District and Vision Together, supporting the planning and execution of the district's first-ever Middle School Career Fair—an event that engaged every middle school student in the district. This initiative followed last quarter's successful Elementary School Career Fair, also developed in partnership with the District and Vision Together, which inspired the expansion of career exploration activities to the middle school level.

In April 2025, students from United High School attended the Penn Highlands Career Fest, where they explored a variety of in-demand career pathways through hands-on activities, employer interactions, and presentations—particularly in health sciences. The event supported Career Education and Work

(CEW) standards by promoting career awareness, encouraging informed post-secondary planning, and helping students understand real-world workplace expectations through direct engagement with industry professionals.

During the recent quarter of the program year, Employment and Training, Inc. staff in Huntingdon County facilitated multiple youth-focused career readiness activities as part of the Business Education Partnership (BEP) Grant initiative. These activities provided meaningful career exploration and job readiness training for students across the region.

Career fairs serve as an excellent platform for students to explore future career paths, engage with local employers, and begin to build professional networks. These events allow students to gain firsthand insight into in-demand industries and job expectations, helping them make more informed decisions about their educational and career goals.

In total, the Employment and Training team in Huntingdon County served 233 youth this quarter using Business Education Partnership grant funding. The activities conducted not only supported workforce readiness but also strengthened partnerships with local schools and contributed to preparing youth for success in the region's labor market.

The Fulton County team coordinated and delivered three career-focused educational activities aimed at supporting high school students in their exploration of local career opportunities and job readiness skills. These events were conducted in collaboration with the Fulton County school districts and aligned with the goals of the Business Education Partnership (BEP) Grant.

In total, the Fulton County team served 79 youth participants using Business Education Partnership grant funding during the fourth quarter. Through strategic collaboration with school districts and tailored presentations, the team continues to promote workforce readiness and career exploration among local high school students, helping to prepare them for success in the regional labor market.

Tableland Inc. staff served 855 students in just this past quarter, April through June in Somerset County. All of this was accomplished through HPO – Career and Industry Tours, HPO Interactive Learning Labs and Career Fairs, and HPO Job Shadowing / Internship Programs.

On April 22, Somerset County staff took students from Salisbury-Elk Lick School District on an industry tour that included Lockheed Martin AeroParts, Trinity Farms, and Cleveland Brothers. This tour was a great opportunity to introduce students to a wide range of career paths available in Somerset County. It also gave employees at each facility the chance to speak directly with the students. One of the most impactful moments came at Cleveland Brothers, where a recent local graduate—now enrolled in their Heavy Equipment Mechanic Apprenticeship Program—spoke to the students. His impromptu talk was so well received that one student and his teacher later contacted me to ask how to enroll in the apprenticeship after graduation. It looks very promising that Cleveland Brothers may soon have a new apprentice.

The above are just some of the wonderful things that our career planners were able to accomplish with this valuable grant in the Southern Alleghenies Workforce Development area.

FISCAL AGENT

➤ **Budget/Expenditure Report**

Red/Green report included with the meeting packet.

Part II: Performance & Service Delivery-Related Statistics

➤ **Rapid Response Activities**

Activities for the period April through June 2025:

County	Company	Number Affected	Date of Contact	Trade Certified	Closure
Blair	Rite Aid – Chestnut St.	20	5-9-25	No	Yes
Blair	Rite Aid- 3331 Pleasant Valley	15	5-8-25	No	Yes
Blair	Rite Aid – 3106 Pleasant Valley	12	5-9-25	No	Yes
Blair	Rite Aid - Tyrone	12	5-9-25	No	Yes
Blair	Rite Aid – Hollidaysburg	16	5-9-25	No	Yes
Blair	Rite Aid – Roaring Spring	12	5-9-25	No	Yes
Blair	The Casino at Lakemont Park	4	6-23-25	No	Yes
Blair	A4TD	33	6-25-25	No	No
Bedford	Rite Aid – Everett	15	5-9-25	No	Yes
Cambria	Conemaugh Valley School District (Contract Settled resulting in no layoffs)	0	4-11-25	No	No
Cambria	Qualfon	39	5-6-25	No	No
Cambria	Rite Aid – Geistown	11	5-9-25	No	Yes
Cambria	Rite Aid – Westmont	14	5-9-25	No	Yes
Cambria	Rite Aid – Moxham	10	5-9-25	No	Yes
Cambria	Rite Aid – Richland	14	5-9-25	No	Yes
Cambria	Rite Aid – Northern Cambria	25	5-9-25	No	Yes
Cambria	Rite Aid – Ebensburg	20	5-9-25	No	Yes
Cambria	Rite Aid- Portage	13	5-9-25	No	Yes
Cambria	Rite Aid – Cresson	18	5-9-25	No	Yes
Cambria	Rite Aid – Nanty Glo	15	5-9-25	No	Yes
Huntingdon	Rite Aid – Huntingdon	20	5-9-25	No	Yes
Huntingdon	Rite Aid – Mt. Union	9	5-9-25	No	Yes
Somerset	LCT Energy	22	4-11-25	No	No
Somerset	Country Manor Senior Living	16	6-16-25	No	Yes
Statewide	Gohn Enterprises, LLC.	2	4-29-25	No	No

➤ **Individual Training Accounts**

Training requests supported from April through June 2025:

Customer Group	# of ITAs	Award
Adult	4	\$22,000.00

Dislocated Worker	5	\$27,120.00
Youth	-----	-----
Region	9	\$49,120.00

➤ **Individual Training Accounts**

Training requests supported July 2024 through June 2025:

Customer Group	# of ITAs	Award
Adult	12	\$58,644.00
Dislocated Worker	15	\$65,760.00
Youth	9	\$33,447.00
Region	36	\$157,851.00

➤ **PY 24 Occupational Sectors Supported by ITA's-July 1, 2024 to June 30,2025**

Occupational Sector	Number Participants	% to Total
Transportation & Logistics	15	42%
Healthcare	13	36%
Construction Trades	5	14%
Information Technology	2	6%
(Agriculture) Butcher	1	2%
*Apprenticeships (3)		
Region	36	100%

*Classroom Room Component of Apprenticeship's are supported with WIOA Funds in SAWDA

➤ **WIOA Title I New Customers**

WIOA Title I New registered customers for the region for the period April through June 2025

County/Provider	Adults	DW	Youth
Bedford (GSA)	11	8	7
Blair (GSA)	16	4	7
Cambria (GSA)	12	11	5
Huntingdon/Fulton(E& T)	11	2	6
Somerset (Tableland)	4	10	10
Region	54	35	35

➤ **WIOA Title I New Customers-PY 2024**

WIOA Title I New registered customers for the region for the period July 2024 through June 2025

County/Provider	Adults	PY 23	DW	PY23	Youth	PY 23
Bedford (GSA)	41	42	20	13	17	14
Blair (GSA)	42	72	18	46	19	31

Cambria (GSA)	58	115	49	77	14	30
Huntingdon/Fulton (E &T)	24	12	5	9	19	31
Somerset (Tableland)	23	18	25	13	39	32
Region	188	259	117	158	108	138

➤ **WIOA Title I Registered Active Customers**

WIOA Title I active registered customers for the region for the period April through June 2025

County/Provider	Adults	DW	Youth
Bedford (GSA)	31	14	21
Blair (GSA)	48	22	25
Cambria (GSA)	62	46	22
Huntingdon/Fulton (E&T)	25	5	26
Somerset (Tableland)	14	18	38
Region	180	105	132

➤ **WIOA Exiter Outcome Information**

Customers who have exited from the system with employment for the period April through June 2025:

County	Adult	Average Wage	DW	Average Wage	Youth	Total
Bedford	2	\$18.50	2	\$19.10	3	\$14.50
Blair	9	\$15.30	5	\$24.99	4	\$12.44
Cambria	2	\$18.00	5	\$20.90	1	\$16.00
Huntingdon	3	\$19.79	-----	-----	-----	-----
Somerset	2	\$16.73	3	\$18.76	1	\$25.00
Region Total	18	\$16.87	15	\$21.60	9	\$14.92

➤ **WIOA Exiter Outcome Information-PY 24**

Customers who have exited from the system with employment for the period July 1 2024 through June 30, 2025:

County	Adult	Average Wage	DW	Average Wage	Youth	Total
Bedford	25	\$18.03	12	\$20.36	6	\$18.34
Blair	25	\$16.17	16	\$22.21	18	\$17.31
Cambria	23	\$18.74	37	\$18.50	13	\$17.34
Huntingdon	10	\$18.06	4	\$14.63	10	\$17.38
Somerset	12	\$14.98	17	\$20.50	15	\$16.70
Region Total	95	\$17.33	86	\$19.67	62	\$14.92

➤ **On-the-Job Training (OJT) Update**

OJT contracts issued from April 1, 2025 through June 30, 2025

Provider	Employer	Number of Trainees	Funding Source	Hourly Wage Range
GWSA	Aerial Communication Bedford	1	DW	\$18.50
GWSA	FundEDU	1	Adult	\$45.00
GWSA	New Specialty Lift	1	Adult	\$18.00
GWSA	Wright Knox Motor Lines	1	Adult	\$14.50
E&T	Nittany Payroll	1	Adult	\$15.00
E&T	JT Berrena	1	Adult	\$18.00
Tableland	Somerset Welding	2	DW	\$20.00
Tableland	ITI Trailer & Truck	2	DW	\$24.00
Tableland	Lens Creek Studio	1	OSY	\$14.37

➤ ***On-the-Job Training (OJT) Update-PY 24***

Number of Participants Served through OJT Contracts-July 1 2024 to June 30, 3025

Customer Group	# Served OJT's	Award
Adult	12	\$80,952.13
Dislocated Worker	10	\$82,712.00
Youth	1	\$ 6,902.40
TRADE		\$24,793.05
Region	23	\$195,359.58

➤ *WIOA Title I Performance Data—Performance Levels for Quarter 4 PY 24*

BOLD- met or exceeded the standard

	Negotiated Levels	SAWDA Attained Levels
Adult		
Employment (Second Quarter after Exit)	71%	94.1%
Employment (Fourth Quarter after Exit)	70%	90.4%
Median Earnings (Second Quarter after Exit)	\$6,500.00	5,186.00
Credential Attainment Rate	80%	98.3%
Measurable Skill Gains	76%	90.3%
Effectiveness in Serving Employers	----	-----
Dislocated Workers		
Employment (Second Quarter after Exit)	81%	101.5%
Employment (Fourth Quarter after Exit)	79%	102.4%
Median Earnings (Second Quarter after Exit)	\$9,000.00	\$9,755.00
Credential Attainment Rate	75%	100%
Measurable Skill Gains	86%	60.6%
Effectiveness in Serving Employers	-----	-----
Youth		
Employment (Second Quarter after Exit)	74%	91.9%
Employment (Fourth Quarter after Exit)	67%	97.5%
Median Earnings (Second Quarter after Exit)	\$3,750.00	\$5,256.00
Credential Attainment Rate	53%	120.2%
Measurable Skill Gains	64%	80.6%
Effectiveness in Serving Employers	-----	-----

WIOA TITLE I OUTCOMES

County	# Place in Unsubsidized Employment	Wage	# Placed in Subsidized Employment*	Wage*	# Receiving ITAs	Adult Credentials	DW Credentials	Youth Credentials	# Electing to Discontinue Services
Bedford	7	\$17.37	10	\$14.44	1	0	0	1	0
Blair	18	\$17.39	8	\$12.83	1	2	2	1	0
Cambria	8	\$18.30	0	\$00.00	3	2	1	0	0
Fulton	1	\$16.83	20	\$10.50	0	0	0	0	1
Huntingdon	2	\$21.50	27	\$11.25	2	1	0	0	0
Somerset	6	\$19.12	47	\$15.79	2	0	1	1	0
Total	42	\$18.42	112	\$10.80	9	5	4	3	1

This information was taken directly from the Quarterly Reports (April – December 2025) submitted by the WIOA Title I subcontractors.

*May include youth placed in subsidized work experience at average wage of \$10.00 per hour.

PY24 TITLE I PROVIDER QUARTERLY EXPENDITURE RATES
AS MEASURED AGAINST 80% EXPENDITURE REQUIREMENT

ON TARGET

SHORTFALL

Monthly Targets	Adult	Dw	Youth
Goodwill	\$ 41,111	\$ 45,444	\$ 35,556
E&T	\$ 20,989	\$ 25,703	\$ 20,429
Tableland	\$ 15,420	\$ 18,824	\$ 24,123
Fund Total	\$ 77,520	\$ 89,971	\$ 80,108

Quarterly Targets	Adult	Dw	Youth	Inf
Goodwill	\$ 123,333	\$ 136,333	\$ 106,667	\$ 105,758
E&T	\$ 62,968	\$ 77,108	\$ 61,286	\$ 27,000
Tableland	\$ 46,259	\$ 56,471	\$ 72,368	\$ 44,293
Fund Total	\$ 232,560	\$ 269,912	\$ 240,321	\$ 177,051

Provider/Fund	Budget	Exp July	Exp Aug	Exp Sept	QTR Target	Exp Oct	Exp Nov	Exp Dec	QTR Target	Exp Jan	Exp Feb	Exp March	QTR Target	Exp Apr	Exp May	Exp June	Cumm. YTD	Available	80% Target	% of Budget Spent
Adult																				
Goodwill	\$ 616,667	50,150	48,814	43,532	YES	43,036	44,635	50,182	YES	55,329	48,309	44,504	NO	60,861	49,354	63,992	\$ 602,738	\$ 13,929	\$ 493,334	97.74%
E&T, Inc	\$ 314,898	21,668	20,373	21,515	YES	20,067	18,948	27,582	YES	21,625	22,044	18,434	NO	18,572	21,037	24,110	\$ 255,975	\$ 58,963	\$ 251,870	81.30%
Tableland	\$ 231,297	14,136	15,262	13,524	NO	16,026	12,872	11,345	NO	12,360	14,285	11,941	NO	11,356	11,568	10,524	\$ 155,199	\$ 76,098	\$ 185,038	83.67%
Total	\$ 1,162,862	\$ 85,954	\$ 84,449	\$ 78,571	YES	\$ 79,129	\$ 76,455	\$ 89,109	YES	\$ 89,314	\$ 84,638	\$ 74,879	YES	\$ 90,789	\$ 81,999	\$ 98,625	\$ 1,013,912	\$ 148,890	\$ 930,242	87.20%

Dw

Goodwill	\$ 681,667	31,445	37,713	35,156	NO	38,697	36,594	41,335	NO	45,912	31,964	37,411	NO	38,746	38,363	52,058	\$ 485,394	\$ 216,273	\$ 545,334	68.27%
E&T, Inc	\$ 385,542	23,852	22,843	16,766	NO	20,286	18,985	26,379	NO	20,097	21,751	13,605	NO	18,884	19,497	35,217	\$ 258,132	\$ 127,410	\$ 308,434	66.95%
Tableland	\$ 282,353	10,579	12,466	13,121	NO	15,750	12,377	13,065	NO	11,629	13,240	10,782	NO	10,409	10,544	9,630	\$ 143,592	\$ 138,761	\$ 225,882	50.86%
Total	\$ 1,349,562	\$ 65,876	\$ 73,022	\$ 65,043	NO	\$ 74,703	\$ 67,956	\$ 80,779	NO	\$ 77,638	\$ 66,955	\$ 61,798	NO	\$ 68,039	\$ 68,404	\$ 96,905	\$ 867,118	\$ 482,444	\$ 1,079,650	64.25%

Youth

Goodwill	\$ 533,333	43,252	49,486	38,335	YES	37,217	29,036	35,795	NO	33,497	38,316	48,481	YES	58,842	43,782	57,774	\$ 513,813	\$ 19,520	\$ 426,666	96.34%
E&T, Inc	\$ 305,431	19,460	17,053	9,965	NO	15,646	11,564	17,270	NO	13,507	24,136	20,942	NO	17,132	20,155	34,396	\$ 221,226	\$ 85,205	\$ 245,145	72.19%
Tableland	\$ 361,838	24,750	30,243	26,955	YES	35,786	27,235	19,541	YES	26,242	27,310	25,164	YES	22,699	19,398	24,085	\$ 309,388	\$ 52,450	\$ 289,470	85.50%
Total	\$ 1,200,602	\$ 87,462	\$ 96,782	\$ 75,255	YES	\$ 88,629	\$ 67,835	\$ 72,606	NO	\$ 73,246	\$ 89,762	\$ 94,587	YES	\$ 98,673	\$ 83,335	\$ 116,255	\$ 1,044,427	\$ 157,175	\$ 961,281	86.92%

TOTAL WIA

	\$ 3,713,966	\$ 239,292	\$ 254,253	\$ 218,869		\$ 242,451	\$ 212,246	\$ 242,494		\$ 240,198	\$ 241,355	\$ 231,264		\$ 257,501	\$ 233,738	\$ 311,786	\$ 2,925,457	\$ 788,509	\$ 2,371,173	78.77%
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Tanf

Goodwill	\$ 528,790	78,863	58,117	24,430	YES	29,079	28,577	26,212	NO	24,615	22,904	24,829	NO	25,490	36,158	51,541	\$ 430,815	\$ 97,975	\$ 423,032	81.47%
E&T, Inc	\$ 135,000	50,010	5,511	2,924	YES	5,493	5,028	5,374	NO	3,404	(4,668)	11,054	NO	5,413	4,806	36,472	\$ 130,821	\$ 4,179	\$ 109,000	96.90%
Tableland	\$ 221,463	24,225	42,159	2,891	YES	3,008	1,145	1,754	NO	3,728	4,708	5,369	NO	6,861	9,397	52,660	\$ 157,905	\$ 63,558	\$ 177,170	71.30%
Total	\$ 885,253	\$ 153,098	\$ 105,787	\$ 30,245	YES	\$ 37,580	\$ 34,750	\$ 33,340	NO	\$ 31,747	\$ 22,944	\$ 41,252	NO	\$ 37,764	\$ 50,361	\$ 140,673	\$ 719,541	\$ 165,712	\$ 708,202	81.28%

PY23 TITLE I PROVIDER QUARTERLY EXPENDITURE RATES
 AS MEASURED AGAINST 20% & 75% WIOA EXPENDITURE REQUIREMENTS

ON TARGET

SHORTFALL

WIOA YTH - Monthly Interests	WIOA YTH - Work Exp. (20%)	WIOA YTH - OSY (75%)
Goodwill	\$ 8,889	\$ 33,333
E&T	\$ 5,107	\$ 19,152
Tableland	\$ 5,031	\$ 22,515
Fund Total	\$ 20,027	\$ 75,100

WIOA YTH - Quarterly Interests	WIOA YTH - Work Exp. (20%)	WIOA YTH - OSY (75%)
Goodwill	\$ 25,667	\$ 100,000
E&T	\$ 15,322	\$ 57,456
Tableland	\$ 18,092	\$ 67,845
Fund Total	\$ 60,081	\$ 225,301

Provider/Fund	WIOA Youth Budget	Exp July	Exp Aug	Exp Sept	QTR Target	Exp Oct	Exp Nov	Exp Dec	QTR Target	Exp Feb	Exp March	QTR Target	Exp Apr	Exp May	Exp June	Cumm. YTD	Available	20% Target	75% Target	% of Budget Spent	% of Goal Spent
WIOA YTH - Work Exp																					
Goodwill	\$ 533,333	14,004	15,353	8,923	YES	2,897	1,804	358	NO	3,586	5,151	NO	3,704	8,259	13,203	\$ 75,148	\$ 455,185	\$ 106,667		14.65%	73.26%
E&T, Inc	\$ 308,431	9,949	11,278	5,315	YES	7,998	7,097	9,170	YES	17,218	9,050	YES	7,338	12,679	10,396	\$ 113,919	\$ 182,512	\$ 61,286		37.18%	185.88%
Tableland	\$ 361,838	5,427	9,160	4,594	NO	7,145	3,485	3,412	NO	4,495	4,220	NO	4,817	5,367	7,150	\$ 63,004	\$ 298,834	\$ 72,368		17.41%	87.06%
Total WIOA Youth	\$ 1,201,602	\$ 23,953	\$ 35,791	\$ 18,832	YES	\$ 18,040	\$ 12,386	\$ 12,940	NO	\$ 25,299	\$ 18,421	NO	\$ 15,859	\$ 26,305	\$ 30,749	\$ 249,644	\$ 946,531	\$ 240,320		20.78%	103.88%

Provider/Fund	WIOA Youth Budget	Exp July	Exp Aug	Exp Sept	QTR Target	Exp Oct	Exp Nov	Exp Dec	QTR Target	Exp Feb	Exp March	QTR Target	Exp Apr	Exp May	Exp June	Cumm. YTD	Available	20% Target	75% Target	% of Budget Spent	% of Goal Spent
WIOA YTH - OSY																					
Goodwill	\$ 533,333	43,252	49,486	38,335	YES	37,217	29,036	35,795	YES	38,316	48,481	YES	58,842	43,782	55,774	\$ 311,813	\$ 21,520	\$ 400,000		95.96%	127.95%
E&T, Inc	\$ 308,431	19,460	17,053	9,985	NO	15,646	11,564	17,270	NO	24,138	20,942	YES	17,132	20,155	34,396	\$ 221,226	\$ 85,205	\$ 229,823		72.19%	96.26%
Tableland	\$ 361,838	24,750	30,243	26,955	YES	35,766	27,235	19,541	YES	27,310	25,164	YES	22,699	19,398	24,085	\$ 305,388	\$ 52,450	\$ 271,379		85.50%	114.01%
Total WIOA Youth	\$ 1,201,602	\$ 87,462	\$ 96,782	\$ 75,255	YES	\$ 88,629	\$ 67,835	\$ 72,606	YES	\$ 89,762	\$ 94,587	YES	\$ 98,673	\$ 83,335	\$ 114,255	\$ 1,042,427	\$ 159,175	\$ 801,202		86.75%	115.67%

Southern Alleghenies Workforce Development Area
Budget Summary
For The Year Ending June 30, 2026

	ADULT	YOUTH	DISLOCATED WORKER	TANF	OPOID	TOTAL FUNDING
Administration at 10% of award	\$ 1,036,731.55	\$ 988,714.41	\$ 1,194,399.41	\$ 822,360.00	\$ -	\$ 4,042,205.37
CARRYOVER FROM PY24	\$ 421,501.49	\$ 383,446.09	\$ 743,761.04	\$ 277,273.69	\$ -	\$ 1,825,982.31
TRANSFER	\$ 300,000.00	\$ -	\$ (300,000.00)	\$ -	\$ -	\$ -
FUNDING AVAILABLE	\$ 1,758,233.04	\$ 1,372,160.50	\$ 1,638,160.45	\$ 1,099,633.69	\$ -	\$ 5,868,187.68

							% of Total
Administration at 10% of award	\$ 139,081.47	\$ 141,659.90	\$ 166,526.02	\$ 117,189.09	\$ -	\$ 564,456.48	9.62%
Training	\$ 100,000.00	\$ 60,000.00	\$ 75,000.00	\$ -	\$ -	\$ 235,000.00	4.00%
PY24 Training Obligations	\$ 1,336.00	\$ 5,592.00	\$ 7,708.00	\$ -	\$ -	\$ 14,636.00	0.25%
OJT	\$ 125,000.00	\$ 25,000.00	\$ 125,000.00	\$ -	\$ -	\$ 275,000.00	4.69%
PY24 OJT Obligations	\$ 40,032.00	\$ 6,106.00	\$ 32,268.00	\$ -	\$ -	\$ 78,406.00	1.34%
Supportive Services	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 45,000.00	0.77%
Industry Cluster Research Consortium	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ 12,000.00	0.20%
CareerLink Operating Costs*	\$ 141,048.00	\$ 98,192.00	\$ 141,048.00	\$ 41,176.00	\$ -	\$ 421,464.00	7.18%
Service Delivery	\$ 1,058,994.00	\$ 911,724.00	\$ 947,395.00	\$ 848,538.00	\$ -	\$ 3,766,651.00	64.17%
WorkKeys License & Assessments	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ 300.00	0.01%
North Star Assessments	\$ 817.00	\$ 817.00	\$ 817.00	\$ -	\$ -	\$ 2,451.00	0.04%
Reserve	\$ 132,824.57	\$ 103,969.60	\$ 123,298.43	\$ 92,730.60	\$ -	\$ 452,823.20	7.72%
Total	\$ 1,758,233.04	\$ 1,372,160.50	\$ 1,638,160.45	\$ 1,099,633.69	\$ -	\$ 5,868,187.68	99.99%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	